

**The Poona Gujarati Kelvani Mandal's**  
**Haribhai V. Desai College of Arts, Science and Commerce**

**Internal Quality Assurance Cell (IQAC)**

**Meeting Minutes**

The meeting of all IQAC committee members with Hon. Secretary Shri Hemantbhai Maniar, Hon. Joint Secretary Shri Dilipbhai Jagad and Principal Dr. Rajendra Gurao was held on Friday, 16 February 2024 at 4.00 pm in the conference hall.

**The following Members were present for the meeting**

Sr. No	Name of Member	Designation
1	Shri Hemantbhai Maniar	Secretary, PGKM (Invitee)
2	Shri Dilipbhai Jagad	Joint Secretary, PGKM
3	Dr. Rajendra Gurao	Principal and Chairperson
4	Dr. Sagar Jagtap	IQAC Coordinator
5	Prof. Peeyush Pahade	Invitee
6	Prof. Rajshree Patwardhan	Vice-Principal-Science
7	Prof. Neeta Bokil	Vice-Principal-Arts
8	Prof. Vidya Mithare	Vice-Principal-Commerce
9	Dr. Shradha Prasad	Teacher Representative
10	Mr. Santosh Khajindar	Teacher Representative
11	Ms. Jyoti Malusare	Teacher Representative
12	Mr. Pramod Shelar	Teacher Representative
13	Mr. Narendra Deore	Teacher Representative
14	Mr. Bhushan Shah	Teacher Representative
15	Mr. Vipul Ghemud	Alumni Representative

Principal, Dr. Rajendra Gurao opened the meeting with welcome note and briefed members with one point agenda of the meeting i.e.-Approval for NAAC 4<sup>th</sup> Cycle SSR submission.

**One Point Agenda:** Approval for NAAC 4<sup>th</sup> Cycle SSR submission.

**Discussion:**

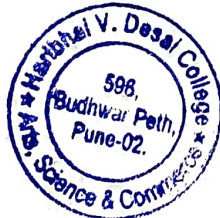
1. Principal Dr. Rajendra Gurao presented criterion wise metrics based on SSR report and reviewed expected grading in each criterion.
2. Peers Dr. Deepak Nanaware from Solapur and Dr. Badrunissa Shaikh from Kripanidhi Group of institutions, Bengaluru have been invited to assess SSR 2024 to be uploaded on NAAC portal.
3. Dr. Sagar Jagtap, IQAC Coordinator presented couple of proposals on extra-credit courses/activities received from various different departments across all faculties.

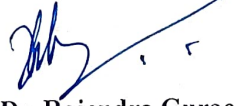
**Resolution 1:**

It has been resolved that SSR is in process of completion. The management has approved the submission of SSR.

**Resolution 2:**

It was unanimously resolved that proposals on extra credit courses and activities were recommended and approved by the IQAC Committee.



  
Dr. Rajendra Gurao  
Principal