



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1. Name of the Institution

THE POONA GUJARATI KELVANI  
MANDAL'S HARIBHAI. V. DESAI  
COLLEGE OF COMMERCE, ARTS &  
SCIENCE

- Name of the Head of the institution Dr. Rajendra G. Gurao
- Designation Principal
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 02024450373
- Mobile no 9370809227
- Registered e-mail principal.hvdc@gmail.com
- Alternate e-mail principal@hvdesaicollege.edu.in
- Address 596, Budhwar Peth, Pune-411002, Maharashtra
- City/Town Pune
- State/UT Maharashtra
- Pin Code 411002

##### 2. Institutional status

- Affiliated /Constituent Affiliated
- Type of Institution Co-education
- Location Urban

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Savitribai Phule Pune University, Pune**
- Name of the IQAC Coordinator **Dr. Sagar S. Jagtap**
- Phone No. **02024450373**
- Alternate phone No. **02024455423**
- Mobile **9637742328**
- IQAC e-mail address **iqac@hvdesaicollege.edu.in**
- Alternate Email address **sagar.jagtap@hvdesaicollege.edu.in**

**3.Website address (Web link of the AQAR (Previous Academic Year)**

[https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/AQAR\\_2020\\_21.pdf](https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/AQAR_2020_21.pdf)

**4.Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/Academic\\_Calendar\\_2021\\_22.pdf](https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/Academic_Calendar_2021_22.pdf)

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>Nil</b>	<b>2004</b>	<b>Nil</b>	<b>Nil</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.13</b>	<b>2012</b>	<b>15/09/2012</b>	<b>14/09/2017</b>
<b>Cycle 3</b>	<b>B+</b>	<b>2.75</b>	<b>2018</b>	<b>26/09/2018</b>	<b>25/09/2023</b>

**6.Date of Establishment of IQAC**

**01/01/2004**

**7.Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Webinar on Fundamental Duties and Professional Ethics.
2. Research incentives for publishing research work in UGC CARE listed journals.
3. Created institutional Mail ID for all staff.
4. Online training session on MS Team, institutional Mail ID, google scholar account and GPS camera.
5. Academic audit of all UG-PG departments and college committees.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Awareness on Fundamental Duties and Professional Ethics among the staff members.	Webinar was conducted for all teaching and non teaching staff
Research incentives for publishing research work in UGC CARE listed journals.	Research incentives were given to teaching staff for publishing research papers in UGC CARE listed and reputed international journals
Institutional Mail ID for all staff.	Created Institutional Mail ID for all staff and promoted to use the same for official communication
To promote staff members to use different ICT tools.	Online training session on MS Team, institutional Mail ID, google scholar account and GPS camera.
Academic audit.	Academic audit was conducted for all UG-PG departments and college committees.
To encourage department to make MoU's with reputed academic institutes.	Signed three MoU's

**13. Whether the AQAR was placed before statutory body?** **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC Committee	17/03/2023

**14. Whether institutional data submitted to AISHE**

**Part A**

**Data of the Institution**

<b>1.Name of the Institution</b>	THE POONA GUJARATI KELVANI MANDAL'S HARIBHAI. V. DESAI COLLEGE OF COMMERCE, ARTS & SCIENCE
• Name of the Head of the institution	Dr. Rajendra G. Gurao
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02024450373
• Mobile no	9370809227
• Registered e-mail	principal.hvdc@gmail.com
• Alternate e-mail	principal@hvdesaicollege.edu.in
• Address	596, Budhwar Peth, Pune-411002, Maharashtra
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	411002
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	Savitribai Phule Pune

	University, Pune
• Name of the IQAC Coordinator	Dr. Sagar S. Jagtap
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<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/AQAR_2020_21.pdf">https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/AQAR_2020_21.pdf</a>
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/Academic_Calendar_2021_22.pdf">https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/Academic_Calendar_2021_22.pdf</a>

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<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9. No. of IQAC meetings held during the year</b>	<b>2</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
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2. Research incentives for publishing research work in UGC CARE listed journals.	
3. Created institutional Mail ID for all staff.	
4. Online training session on MS Team, institutional Mail ID, google scholar account and GPS camera.	
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To encourage department to make MoU's with reputed academic institutes.	Signed three MoU's

<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
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- Name of the statutory body

Name	Date of meeting(s)
IQAC Committee	17/03/2023

**14.Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-22	24/12/2022

**15.Multidisciplinary / interdisciplinary**



Our college is affiliated to Savitribai Phule Pune University (SPPU) and follows the syllabi designed by SPPU. However, students participated in various activities by other departments that provide exposure to multidisciplinary/interdisciplinary.

#### **16.Academic bank of credits (ABC):**

1. Teacher participated in the training program on "Creation of Academic Bank of Credits (ABC)".

2. Students were encouraged to create their ABC ID.

3. More than 90% of the students created their ABC ID in the college.

#### **17.Skill development:**

College is always striving for the development of the skill sets of the students by conducting various skill enhancement activities such as

1. Certificate course on "Forensic Accounting"

2. Fifteen hours one credit course on "Employability Skill development".

3. Expert session on computerized accounting and CV writing.

4. Expert session on "Blockchain technology".

5. Expert session on "Machine Learning".

6. Internship Program.

7. Spoken English Course.

8. Certified Course on "English Grammar".

9. Certified course on "Journalism".

10. Intercollegiate competition to develop communication and leadership skill.

11. Mock parliament.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

We inculcate moral and democratic values by organizing various co-curricular activities such as-conferences, workshops, competition, films, documentaries, days celebration etc.

Field visits were arranged to courts, government offices, and historical places to study and analyze day-to-day implementation of constitutional provisions.

Students have the option to choose Marathi, Hindi or Gujarati as one of the Indian languages. Bachelor of Arts course is taught in regional language Marathi as well as in English.

Cultural programs like Bhondala and Rangoli competition were organized to integrate Indian culture. Sessions on value education and yoga were organized.

College also conducts certificate course in Modi script on regular basis in online as well as in offline mode to preserve the way of communication used during 16th century, Chhatrapati Shivaji Maharaj reign.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Being affiliated to Savitribai Phule Pune University, Pune, college follows the syllabi prescribed by the university. The syllabi is based on the theory of Outcome Based Education (OBE) focusing on the particular outcome at the end of each course as well giving more importance on the attainment of life skills, intellectual skills, inter-personal skills, value education etc. Syllabi of all the faculties are design accordingly. Teachers in the role of facilitator using eclectic method focus more upon the students holistic personality development.

The teachers design PO, PSO for each program. PO and PSO were communicated to the students before the commencement of each semester. Various curricular activities are regularly organized keeping in view the CO, PO and PSO.

#### **20.Distance education/online education:**

During pandemic, all lectures, practical's and examination were conducted using online mode.

Notes, content and presentations were provided to the students using ICT tools like- Google Meet, Google Classroom, Zoom, and Microsoft -Team. Additional resource material like YouTube video were provided to the students. Expert sessions by eminent

academicians were also organized using online mode.

College has its center of distance education, which runs B.A,.  
B.COM., BSc, M.COM, M.A. M.B.A course of SPPU, YCMOU open  
learning Center.

## Extended Profile

### 1.Programme

1.1	622
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	3902
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	2242
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	1229
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	<b>77</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	<b>0</b>
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### **4.Institution**

4.1	<b>35</b>
Total number of Classrooms and Seminar halls	

4.2	<b>62.52025</b>
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	<b>323</b>
Total number of computers on campus for academic purposes	

### **Part B**

#### **CURRICULAR ASPECTS**

##### **1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college ensures effective curriculum delivery through systematic and strategic transparent mechanism: The college follows the University Academic calendar and executes it rigorously. The Principal monitors effective implementation of the calendar through formal meetings with HODs. Periodic assessment of curriculum delivery is conducted by IQAC through HODs. There is optimum utilization of well-equipped laboratories for curriculum delivery of practicals. Group projects are assigned to build team spirit, coordination and various skills such as communication, presentation, research etc. Social sites are used for effective

teaching. Guest lectures by experts and guidance by departmental alumni are engaged. The college encourages the faculty to attend the meetings of BOS and syllabi restructuring workshops. The college takes initiative and encourages staff to attend workshops organized by the university for effectively implementing the CBCS method of imparting curriculum. Formative assessment is done to identify gaps which helps to identify slow and advanced learners. The slow learners are provided with remedial coaching. The advanced learners are encouraged for further progression in career by participating in various co-curricular activities and career-oriented programmes organized by the college and outside the college. Structured feedback is collected at the end of the academic year from students on various parameters.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

College is affiliated to the Savitribai Phule Pune University (SPPU). Before the commencement of each semester, the university notifies an academic calendar for all the programs, which contains the date of commencement and last working day of the semester. The college follows the calendar issued by the university and strictly plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The examinations are conducted by the college on the behalf of SPPU. In view of this, every department prepares its calendar of events considering the total number of working days and holidays. The Academic calendar is discussed in departmental meetings and various suggestions received from the stakeholders are incorporated and the academic calendar is finalized. The college displays a finalized academic calendar on the notice board and on the website throughout the year. The academic activities, continuous internal evaluation and all co-curricular and extracurricular activities are conducted in adherence to the calendar of events except unforeseen circumstances. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of the academic calendar by the university, the institute incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/Academic_Calendar_2021_22.pdf">https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/Academic_Calendar_2021_22.pdf</a>

<p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**13**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

380

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being an affiliated college, the college follows the syllabus prescribed by the university. However, various activities are organized throughout the year that help in integrating cross-cutting issues relevant to gender, environment, sustainability, human values and professional ethics that leads to a strong value-based holistic development of students. The college organizes programs on human values, woman empowerment etc. The Environmental and life science departments organize various environment related programs to create awareness about nature, biodiversity, environment and sustainability. Guest lectures on value education have been organized for students to create scientific approach and social awareness. Competitions based on voter's awareness, road safety campaigns, blood donation camps, etc. were organized. Thus, the college integrates cross cutting issues associated with community and needs to be specifically addressed. It helps

learners support their daily life, strengthen their social life and know their duties towards community. It makes students know how to live as being a part of the ecosystem.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1318

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>



## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/Combine_Feedback_2021_22.pdf">https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/Combine_Feedback_2021_22.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<a href="https://hvdesaicollege.org/HVDesai/IQACFeedbacks">https://hvdesaicollege.org/HVDesai/IQACFeedbacks</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**3902**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,**

**Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1429

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The department assesses the learning levels of the students on the degree of marks obtained by them. This helps to identify the slow learners and the advanced learners. The college pays special attention to slow learners. Special lectures in the form of remedial course are conducted for these students. The college encourages these students in mainstream of academics by adopting measures like 1. Bridge Course to instill the core part of previous year's curriculum 2. Separate doubt clearing sessions after each topic where students can ask their doubts and get it cleared by teachers 3. Remedial coaching for students whose performance was weak in internal examination. Advanced learners are supported through the facilities to carry out projects and are encouraged to participate in different competitions, posters and quizzes. Activities for advanced learners includes: -1. Advanced learners are encouraged to work as peer mentor for slow learners 2. Provision of additional inputs on every topic 3. Few questions in tests or tutorials are aimed at advanced learners 4. Creation of group of advanced learners to deliver talks on extracurricular subjects 5. Advanced learners are involved in organization of various activities of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
3902	77

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning methods adopted by the faculty members mainly include Lecture Method. This method facilitates the teacher to interpret, explain and revise the content of a text-only for better understanding of the subject by the learners. The Teaching-learning activities are made effective through illustration and by motivating student participation in group discussion, role-play, subject quiz, news analysis, discussion, and questions- answers on current affairs. Every departments provide an effective platform for students to develop the latest skills, knowledge, attitude, values to shape their behavior in the correct manner. The department conducts innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. Department conducts add-on programs to support students in their experiential learning. Laboratory Sessions are conducted with content beyond syllabus experiments. In addition to the traditional teaching-learning methods, faculty members make efforts in making the learning activity more interactive by adopting student-centric methods such Workshops, Seminars, Virtual Lab, Simulation, Roleplay, Review Web Literature, Video, Demonstration, Activity-based learning, Guest lecture, Group Discussion/ debate, Google Classroom, Project-based learning, Research projects, Viva, Poster presentation, Public Speaking to encourage Participative, Problem-solving and Experiential learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

The teachers use online education resources, social networking sites, blended learning platforms to effectively deliver teaching and provide enhanced learning experience to the students. The teachers of the Department of Computer Science use in some way or other ICT tools to teach and train their students. The Department of English have language laboratory relevant to their subject. These laboratories fortify the knowledge acquired in traditional classes and students are encouraged to learn and practice through interactive activities. You- Tube, E- mails, WhatsApp group, Google Classrooms and Zoom are used as platforms to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

77

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**29**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**950**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Projects, Assignments Submission, Field Visit / Field Work and Seminars and Presentation. Internal Exams tests are conducted regularly as per the schedule given in academic calendar. The weightage for the internal exams varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances are resolved in the following manner:

(a) Before Examination: Common grievances of students before the examination are late application form filing, non-receipt of admit card of examinations or wrong entries in the same. In either case, grievances are communicated to the University Examination Section and resolved at the earliest. The College Exam Cell in coordination with the admin section helps the student in filing the application form.

(b) During Examination: (i) Internal Examination at College Level: During internal Examinations, if any student finds discrepancy in question, e.g., given answer options are not correct, data given in question is insufficient or options are repeated, out of syllabus questions students may report it as invalid question. Concerned teachers take cognizance and resolves the grievance. (ii) Theory Examination at University Level: College Instant reports to University Examination Section, if there are any grievances regarding question papers of any subject. Grievances regarding question papers include questions asked out of syllabus, typing errors, etc.

(c) After Result Declaration: After result declaration by the

university, if any student has an objection with the result, he/she comes to the College Exam Coordinator for the same. The College Exam Coordinator addresses their issues. If students are not satisfied about their marks, he/she may apply for an online revaluation form. In other cases, like absentees' cases, the application of a student is forwarded to university for corrective action.

(d) Reexamination:- Re-exam for students participating in sports event is undertaken.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Learning Outcome based Curriculum Framework approach is envisioned to provide a focused, outcome-based syllabus. The institution has prepared Programme Outcomes for all the Programmes, Programme Specific outcomes, and Course Outcomes under them. They have been finalized as per inputs from NAAC Affiliated University and deliberation by various HODs and uploaded on the institutional website. The college proactively engages with the formulation and circulation of Learning outcomes, beginning with departmental holding meetings to draw up teaching plans optimally. With changes/revisions in existing syllabi, HODs and teachers chalk out teaching strategies and evaluation methods in alignment with these outcomes. Teachers spell out the learning outcomes in the classroom to achieve POs, PSOs and COs. beginning of each semester and session. Thus, students are made aware of course/programme expectations at the very commencement of the teaching-learning process. The Student Satisfaction Survey (SSS) and result analysis is also another instrument by which the college takes feedback on the extent of student attainment of learning outcomes. Thus, college employs multiple channels to make students and teachers aware of learning outcomes of courses and programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The POs and PSO's are assessed and analyzed with the help of course outcomes of the relevant courses. The assessment is based on direct examinations or observations of student knowledge or skills against measurable course outcomes. Regular internal examinations, home assignments, projects, case studies, problem solving methods, group discussions are conducted in addition to university examinations for mapping of the knowledge and skills expected under the course outcomes. At the end of each semester, the university conducts examinations and based on the results published by the university, the course outcomes are measured.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1229

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil



## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IOAC/2022-23/Student\\_Satisfaction\\_Survey\\_2021-22-HVD.pdf](https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IOAC/2022-23/Student_Satisfaction_Survey_2021-22-HVD.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

2 lakh

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

08

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

02

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="https://bcud.unipune.ac.in/Template_Aspire/">https://bcud.unipune.ac.in/Template_Aspire/</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College provides proper exposure to students for creation and transfer of knowledge. Students are given experience by engaging them in activities like trade fairs. They learn various dimensions of a business by simulation of business activities. In addition to this, students develop an insight about entrepreneurship as a career option. It includes acquisition of knowledge of economic aspects and financial literacy. The college links the academics with the industrial sector by way of industry visit and Guest lectures by eminent industry personnel. Industrialists and professionals are invited to interact with learners thereby facilitating learning. The faculty & students are encouraged to take up research & developmental activities by utilizing the existing resources. The college invites entrepreneurial alumni to share their success stories which motivate students. MOU's are done to guarantee for innovation and transfer of knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/Best_Practices_2021_22.pdf">https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/Best_Practices_2021_22.pdf</a>

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology,

### Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

02

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

24

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To foster sensitivity about social issues among the students, the college organizes various programmes through the National Service Scheme (NSS) along with a team of faculty members and students' community. The college conducts extension activities for the neighborhood community as a part of its responsibility through the help of NGOs. Some of the following activities are regularly conducted.

1. **Environmental Awareness:** Students came to know about various issues associated with the environment and how these problems can be effectively addressed.
2. **Programs on Women Empowerment:** It creates awareness among girl students of their condition and their rights, and among boys a sensitivity towards problems of women, leading to decreasing gender bias and patriarchal prejudices.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from

**Government/ Government recognized bodies year wise during the year**

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

11

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1322

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical and academic facilities required as per University Grant Commission Guidelines to run the different programs. The various departments across all faculties are located in separate blocks. The Classrooms, Laboratories and Seminar Halls are well equipped along with a computing system and Internet facility. The college is well-equipped with the physical and technology-enabled infrastructure that supports to run smoothly the existing academic programmes and administration. The college further ensures that the infrastructure is upgraded and made available as and when new courses / divisions are introduced.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://hvdesaicollege.org/HVDesai/Infrastructure">https://hvdesaicollege.org/HVDesai/Infrastructure</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives utmost importance to the overall development of the students and organizes various sports, games, and cultural activities. The infrastructural facilities for sports meet the desired standards. The college has a well-equipped gymnasium for boys and girls introduced in the year 2004. with necessary accessories and provides facilities for indoor games like table tennis, boxing, chess, carrom. In view of the intrinsic limitation of space for outdoor games, the college hires the sports ground and other sports facilities of Sir Parshurambhau College, Pune, Nehru Stadium for outdoor games and Pune Municipal Corporation's BaburaoSanas Court for badminton. As cultural activities are an integral part of the study, the students are permitted to participate in various cultural activities inside and outside the campus. Cultural activities like Dandiya, Rangoli, Mehndi, Bhondla Cooking, Musical chair etc. are conducted in Shantaben hall which covers the area of 2500 sq.ft

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://hvdesaicollege.org/HVDesai/sportgallery">https://hvdesaicollege.org/HVDesai/sportgallery</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

35

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

45.36624

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College library is fully automated using ILMS since year 2017,



details are as below

Name of ILMS Software: Vriddhi

Nature of Automation: Fully

Version : 2.0 build : 261.4

Year of Automation : 2017

The software serves following purposes:

- Handling of learning resources user data.
- Helps in paperless library administration.
- Cost reduction
- Integration of learning resources
- User friendly
- Smooth flow of learning resources data

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.27078

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

150

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Internet facility is provided to all departments through wired connections. Wi-fi facility is available in the principal's office, all departments, NSS, Sports, Audio Visual Hall and Conference Room through college networks. Apart from this, the college has configured wi-fi routers to provide Wi-Fi facility at various places. As per the requirement college regularly updates IT facilities

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

<b>4.3.2 - Number of Computers</b>	
323	
<b>File Description</b>	<b>Documents</b>
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>
<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	C.10 - 30MBPS
<b>File Description</b>	<b>Documents</b>
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>	
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>	
17.41701	
<b>File Description</b>	<b>Documents</b>
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
The college followsthe given procedures for maintaing and utilizing physical,academic and support facilities.	
Laboratory: Record of maintenance is prepared and maintained by	

laboratory technicians, laboratory in charge and supervised by HODs of the concerned departments. The calibration, repairing and maintenance of sophisticated lab equipments are done by the technicians.

**Library:** The requirement and list of books is obtained from the concerned departments and HOD's are involved in the process. The finalized list of required books is duly approved and signed by the principal. The library also obtains user's feedback. To ensure return of books, 'no dues' from the library is mandatory for students before appearing for the examinations. The maintenance of the reading room and stock verification of library books is done regularly by library staff. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out and resolved by the library committee.

**Sports:** Maintenance of sports equipment the college sports are taken care of by the Director, Sports and Physical Education.

**Computers:** The maintenance of computers is done by external agencies as well as the system administrator as the case may be.

**Classrooms:** The college has various committees for maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the principal regarding classrooms.

A

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/Adobe%20Scan%20May%202025,%202023%20(1).pdf">https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/Adobe%20Scan%20May%202025,%202023%20(1).pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

371

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

22

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

639

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

58

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

**74**

File Description	Documents
Self-attested list of students placed	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

**97**

File Description	Documents
Upload supporting data for student/alumni	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**01**

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

09

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Students represent various committees which are formed in our college to conduct various activities. Students are nominated to each extension activities such as N.S.S., Student Welfare cultural, sports, seminars and conferences. Student's representation helps to get their views, opinions and suggestions. The Earn and Learn Scheme of the College is actively run for the students. They work in various departments, office, library and laboratories of the college. They carry out various jobs like watering the plants in botanical garden, maintaining records in the library, maintaining the record of breakage and equipment list of the laboratories, data entry work in the office etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**



### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, there is a registered Alumni Association with following objectives:

- To incorporate their interactions with the present students through lectures and events.
- To provide the channel for their feedback.
- To share their experiences and expertise with the present students.
- To act as a resource of academic and career guidance

With reference to the above objectives this year Microbiology Department of our college has arranged a "International Conference with Alumni Microbiology From the Past for the Present. International conference with alumni, "MICROBIOLOGY FROM THE PAST FOR THE PRESENT" was organized by the Department of Microbiology from 7th -8th April 2022. More than 350 students from different colleges participated in this conference. Poster presentation competition was organized in this conference. Our alumni from different parts of the world like the USA, Switzerland and Norway delivered invited talks on various subjects in this

conference.

#### Details of Invited Talk

Sr. No

Name of the Speaker

Topic of lecture

1

Dr. Karishma Pardesi

ESKAPE pathogens and their resistance

2

Dr, Sridhar Javak

Satellite applications in life sciences

3

Dr. Girish Kulkarni

Biodigester Technology: Onsite treatment of human fecal matter

4

Dr. Akshay Joshi

Unleashing the hidden potential of anaerobic fungi

5

Dr. Rohini Gajoo

Communication lessons learnt from microbes to anaemia

6

Dr. Mayura Dange

A peek under the iceberg- Journey of an entrepreneur

7

Dr. Suraj Joshi

Career opportunities in Microbiology

8

Mr. Gaurav Gunjal

Preparations for the entrance examinations after graduation

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution practices a decentralized and participatory model of governance and all the stakeholders participate actively in the administration. The management governing body assigns authority to the Secretary and Principal and they share it with the functionaries at various levels in the college. The college has a hierarchy of authorities which includes, Principal at the top, next is the Vice Principals / In charges of each faculty, then the Heads of all the departments and finally the staff members. The participation of the teachers and other stakeholders in the decision making is witnessed through the College Development Committee (CDC); a decision-making body which plays a crucial role in determining and execution of the policies of the institution. The participation of the teachers is also important in implementing the vision and mission of the college and thus they

play a proactive role in the decision-making process. Teachers are the conveners and members of the various committees that are important for the day-to-day functioning of the college. Some of these, committees are, Student Welfare Committee, Examination Committee, Research Committee, Placement Cell. The IQAC Coordinator is appointed amongst the teachers for the smooth execution of academic and administration work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college strongly believes that decentralization and participative management brings desired results in academic, administrative and other activities. The college has a perspective plan for future development. The plan helps the college to work in a specific direction and achieve its goals in a systematic manner. To ensure successfully implementation of plan, the college has a well-defined organizational structure. The governing body, Poona Gujarati Kelvani Mandal is the apex body followed by the College Development Committee, Principal, IQAC, Vice Principals and the Heads of the departments. Decentralization of authorities and delegation of powers is done at every stage of functioning. This ensures that every person in the system gets an equal opportunity to contribute to the overall development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional strategic plan is effectively deployed can be

witnessed in the areas such as,

- Academic planning and preparation of Academic Calendar
- Preparation of teaching plan as per CBCS
- Preparation of Lesson Plan based on CBCS
- Promote research culture
- Placement Drives ( on campus and off campus )
- Faculty exchange programs
- Follow a transparent feedback system
- Consolidation of Committee List
- Decentralization of the academic, administration and student related authorities & responsibilities
- The Establishment of IQAC is in place.
- All the departments, with the teaching and non-teaching faculty carry out the activities as per the processes
- Regular internal audits are conducted at planned intervals to check the effectiveness of the implementation, maintenance and improvement.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/Academic_Calendar_2021_22.pdf">https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/Academic_Calendar_2021_22.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

The Governing Body of the college is "The Poona Gujarati Kelvani Mandal" which is the apex body.

1. CDC (College Development Committee) is appointed to take various decisions regarding the developmental plans.
2. Principal - ensure effective and efficient coordination & control between the academic and administrative functions and regular follow-up is maintained.
3. Vice-Principals - assists the Principal in discharging administrative duties smoothly & monitoring day to day college & office activity.
4. Head of Departments - ensure academic & administrative plans communicated to them by the Principal are implemented in a systematic manner.
5. Office superintendent - ensure the smooth function of office activity. The Head Clerk, Senior Clerk and junior clerks, assists him.
6. Committees - The college has following major academic and administrative committees: -
  - Admission Committee
  - Magazine Committee
  - Sports Committee
  - NSS Committee.
  - Science Association
  - Research Committee
  - Placement Cell
  - Internal Complaint Committee
  - Examination Committee
  - Discipline Committee & Anti-ragging Committee

- Student Welfare Committee
- Cultural Committee
- Alumni Association

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://hvdesaicollege.org/HVDesai/Organogram">https://hvdesaicollege.org/HVDesai/Organogram</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College initiates various measures for the welfare of teaching and non-teaching staff members. Some of the staff welfare measures are as below: -

Teaching Staff: -

- The management provides financial assistance for the conduct of Seminars, Workshop etc.
- The management provides financial assistance for traveling to teachers who wish to go abroad to participate in seminars / conferences.
- Financial assistance is also given to teachers for presenting papers in seminars and workshops

Non- Teaching Staff:-

- Rebate in college fees is provided to the wards of non-teaching staff members.
- Staff members pursuing higher education can use library facilities and computers.
- Annual increments are given as per policy.
- Preference is given to the wards of non-teaching staff members if they are found suitable for a post while new recruitment.
- Casual leaves are given as per policy.
- If a staff takes leaves due to examinations, necessary alternate arrangements are made accordingly.
- In case of an accident or any other similar incident, the college provides financial assistance to such employees.
- Catering orders for the college events are provided to the non teaching staff which improves their financial condition.
- Uniform allowance and washing allowance are paid to the non teaching staff.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<b>No File Uploaded</b>
Reports of Academic Staff College or similar centers	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**15**

File Description	Documents
IQAC report summary	<b>No File Uploaded</b>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Teachers need to submit self-appraisal reports at the end of the academic year. The reports are scrutinized by the Principal and necessary suggestions are made to the concerned teachers for improvements. Students also evaluate the performance of teachers**

through feedback forms. The responses are analyzed by the committee. A detailed report is forwarded to the Principal and necessary suggestions are made to the concerned teacher. IQAC monitors performance of teachers through the academic audit which is carried out at the end of every month. Teachers need to submit their academic contributions through a report at the time of academic audit.

Teachers are issued diaries to record the activities carried out by them on a daily basis. The college has maintained a 'Suggestion Box', where students can register their complaints and suggestions. This box is opened every week and the suggestions of the students are taken into account. Feedback is also obtained from parents at the time of parent's meet. The feedback and suggestions are communicated to the teachers and non-teaching staff members for improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college regularly conducts internal and external audits. This ensures optimum utilization of financial resources. The college has a well-established system for incurring expenditure under various heads. The system functions as below:-

- Teachers / Non-teaching staff members submit their requirements to the concerned Heads of the department.
- Head of the departments approves the same and forward it to the vice principals. Vice principals' makes specific recommendations and forward the requisition to the principal. The requisition is sanctioned and forwarded to the purchase committee by the Principal. Standard procedure is adopted by the Purchase Committee at college level. The procedure consists of following steps:-

- Invitation of tenders / quotations from various suppliers.
- Evaluation of quotations on predefined parameters.
- Preparation of Comparative statement.
- Each supplier is called for discussion regarding terms & conditions.
- Placing of order.
- Ensuring that the purchases are made at the most competitive price.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.15439

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college strives for optimized resource mobilization as the aided section of the college receives only salary grants from the state government. The college has to incur many expenses over and above the salary expenditure. The college mobilizes funds in the

following ways: -

- Conduct of competitive examinations of state and central government like MPSC, UPSC, NET, SET etc.
- Letting out of the college auditorium on holidays for various social programs.
- Charging moderate amounts of fees for issue of various certificates to the students such as bonafide certificates, verification of student's credentials by the placement agencies etc.
- Outside students, on payment of moderate charges, can use equipment in the science laboratories.
- Microbiology department carries out water testing for outside institutions on a paid basis.
- Local Area Development Grants from Members of Parliament/ Legislative Assembly
- Jointly sponsored academic activities/exchanges
- Grants/donations/funds/memorial prizes/endowments from staff/ management members/ alumni/ parents
- Optimum utilization of resources: -
- Use of college terrace/rooftop for developing Botanical Garden.
- Installment of Solar system on terrace
- Running of various faculties in different shifts to make better utilization of infrastructure/classrooms
- Running of additional courses in the evening or on Sundays
- Creative use of unused storage space into different cabins/cubicle for staff, creating IQAC room, Conference room, Office front desk, Computer labs
- Use of parking space in front of the auditorium for organizing exhibitions, lunch during seminars/ conferences

- Efficient use of college porch for organizing competitions like rangoli, street play, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC ensures quality assurance strategies through different activities. Various committees have been formed to work in coordination with IQAC. Through such committees IQAC ensures smooth and efficient implementation of action plans and procedures. IQAC continuously monitors the execution of work and provides suggestions for improvement.**

**Significant contributions made by IQAC during the current year**

- Webinar on Fundamental Duties and Professional Ethics.
- Research incentives for publishing research work in UGC CARE listed journals.
- Created institutional Mail ID for all staff.
- Online training session on MS Team, institutional Mail ID, google scholar account and GPS camera.
- Academic audit of all UG-PG departments and college committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC continuously reviews and monitors teaching learning processes**

and methodologies throughout the year. The teacher's diary designed by the IQAC based on NAAC peer team guidelines allows IQAC to monitor and evaluate various kinds of curricular and cocurricular

activities carried out by them along with teaching the learning process. The IQAC conducts periodical meetings of all the committees and conducts a review of all committees collecting information on activities organized by each committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://drive.google.com/file/d/1M8gksTW0gz165V0bWnbPrv7qKJQiqGeV/view?usp=share_link">https://drive.google.com/file/d/1M8gksTW0gz165V0bWnbPrv7qKJQiqGeV/view?usp=share_link</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Cultural Department of our College organised "Jagar Srti Shakticha" Entertainment Program Dances, Speeches And Singing Performances By Students on 12-10-2021. This program was organised online to make aware of Women empowerment. Students were motivated by participating through poems, speeches, and other acts.

Students were also informed about various stories of successful women. Journey of successful women was enacted.

College provides various safety measures in the form of

1. Girls Common Room
2. CCTV installed at each floor and all the classroom
3. Security guard is appointed through Security Agency hired by our institute.
4. Fire safety facility is available in college premise.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1sgRs7Oux6LhjJGZd81DiX03qeaVMRStR/view?usp=sharing">https://drive.google.com/file/d/1sgRs7Oux6LhjJGZd81DiX03qeaVMRStR/view?usp=sharing</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded



7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has taken initiative for the management of various types of waste. The waste generated in the college campus are solid, liquid and e- waste. The waste are managed using the following procedure: -

1. Collection of waste
2. Classification of waste
3. Processing of waste
4. Disposal of waste

1. Collection of waste:

The various types of waste are collected from college campus area, i.e from departmental laboratories, classrooms, canteen, office, terrace garden etc. this is carried out by external agencies.

2. Classification of waste:

Depending upon the nature and category, the waste is classified in various groups.

3. Processing of waste:

Different types of waste is processed separately. This is done as under: -

4. Solid waste management: -

Biogas plant is available in the college campus. The plant is used for solid waste management.

5. Liquid waste management: -

Neutralization and filtration methods are used for liquid waste management.

6. E-Waste management: -

E waste generated from computer laboratories is processed by private external agencies.

**7. Hazards Chemical waste management: -**

Hazards Chemical waste generated from chemistry department is processed by use of chemical management technology.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Cultural Diversities:** Department of Environmental Science has celebrated Indian Traditional Food Festival on Thursday i.e. 30/12/2021 by the participation of all college students from 11:00 AM to 4:00 PM. To promote sustainability and encourage local crops varieties, Department of Environmental Science had organized "Indian Traditional Food Festival" in college campus. Total 26 different food recipes were presented by more than 40 students from different departments. Students had brought various food items having Indian origin from various parts of Nation Students were seen realizing importance and benefits of local crop diversity rather than western food items.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**NATIONAL VOTER'S DAY CELEBRATION**

**Description:** Every year in India in order to mark the foundation day of the Election Commission of India (25 January 1950). This day is solely meant to encourage the population of India to vote and thereby maximize the enrolment of voters. Hence, this day is of extreme importance as voting serves as the central pillar of

any functioning democracy. Ever since 2011, National Voters' Day has been celebrated on 25 January every year to commemorate the foundation day of the Election Commission of India.

An online seminar was organized by the Department of Political Science for celebrating National Voter's Day on Tuesday, 25/01/2022 at 11 am. Online seminar was conducted on Microsoft Teams platform. Nearby 250 students participated in this National Voter's Day Celebration program.

- Name of Activity: INTER COLLEGIATE MOCK PARLIAMENT COMPETITION

A Mock Parliament is a simulation of legislative proceedings in a parliamentary democracy. In a mock parliament, participants role-play members of parliament and discuss an entire spectrum of real-world social, geopolitical and economic issues such as GST, Doklam or industrial emissions.

Objectives of Inter Collegiate Mock Parliament Competition:

1. To make students understand the parliamentary procedure.
2. To develop in students an insight into the working of parliament
3. To make students consider public issues and form their opinion on them.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://drive.google.com/file/d/1Meo-cYRPO_jyO06A4Q89Rk1wRcIljBNrq/view?usp=sharing">https://drive.google.com/file/d/1Meo-cYRPO_jyO06A4Q89Rk1wRcIljBNrq/view?usp=sharing</a>
Any other relevant information	<a href="https://drive.google.com/file/d/1DlBxBLRKG_TTmiKNacTNUG_6ePjJpS0M4/view?usp=sharing">https://drive.google.com/file/d/1DlBxBLRKG_TTmiKNacTNUG_6ePjJpS0M4/view?usp=sharing</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators**

B. Any 3 of the above

and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution is very keen in organizing various programs and celebrating national and international commemorative days and events as well festivals on the campus to salute the work of the luminaries and to create awareness among the students about the great work and sacrifice of the freedom fighters and nation builders.

1. Chhatrapati Shivaji Maharaj Jayanti was celebrated on 19th Feb 2022 to recall the great work of Chhatrapati Shivaji Maharaj.
2. Institution has organized a seminar on 27th February 2022 which is celebrated as Marathi Rajbhasha Guarav Din as it is also the birth anniversary of eminent Marathi poet Kusumagraj
3. Dr. Babasaheb Ambedkar birth anniversary was celebrated on 14-Apr-2022 in the college campus to pay tribute to the voluminous work of the architect of constitution of India.
4. Birth anniversary of Father of Nation, Mahatma Gandhi 2nd October was celebrated by cleaning the college campus by NSS volunteers and the staff members.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Title of the Practice : "A Visit to Jivandhara Vidyalaya"

Objective of the Practice:

- To provide support in their general education programs.
- To help our students to develop social skills and empathy.
- Understanding the learning tactic of Special disabled children and to provide them with some basic training sessions.
- Providing love and affection to the specially abled students.
- To integrate the specially abled children with normal children.

### 2. Title Of the Practice: A Heritage Walk

Objectives of the Practice: - To promote cultural and historical understanding, preservation and sustainable tourism through heritage walks. -Outcome of heritage walk is to increase the awareness, appreciation and conservation of cultural and historical sites and promotion of local tourism

3) Principles or Concepts of Heritage The principles of the heritage walk include community engagement, interpretation, authenticity, sustainable education, and preservation of cultural heritage. Contextual features that need to be addressed in heritage walks include accessibility, safety, cultural sensitivity, conservation, stakeholder involvement, economic benefits and addressing over tourism and sustainable tourism.

File Description	Documents
Best practices in the Institutional website	<a href="https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/00_Best_Practice_Final.pdf">https://hvdesaicollege.org/HVDesai/sites/default/files/inline-files/IQAC/2022-23/00_Best_Practice_Final.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

<https://hvdesaicollege.org/HVDesai/IQACInstitutionalDistinctiveness>

Haribhai V. Desai College is one of the premier institutes in the city of Pune. The college is a multidisciplinary institute. The college caters to the academic requirement in the faculty of Arts, Science, Commerce, B.B.A. and Computer Science. The college has 5 undergraduate departments, 5 Post Graduate Departments and 3 Research centres. Around 3500 students are enrolled every year. The college has been awarded Linguistic Minority Status by the State Government.

Despite the status, the management of the college believes in the empowerment of the various strata in the society. It is notable that college follows all the rules and regulations regarding the reservation norms during admission process and students across all the caste and religion are admitted.

The college is situated in the central place of the city which is easily accessible not only from all parts of the city but from outside towns also. Majority of the students belong to middle and lower middle financial status. The college provides scholarship to the needy and deserving students to pay college and examination fees. Students are also permitted to pay the fees in instalment. The college also provides financial assistance to the students to participate in various academic, Sports, Cultural activities



File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### College

1. To conduct Energy, Green, Environment Audit.
2. To conduct College Structural Audit.
3. To prepare SOP's for administrative and academic work as per NEP 2020.

#### Teachers

1. To establish Reserach and Development cell and to strengthen Research Activities.
2. Alignment of Academic programs and activities in view of NEP 2020 guidelines by organizing various seminars and workshop.
3. Organisation of activities for social awareness.

#### Students

1. Organisation of Seminars and workshops on soft skills development.
2. Organization of Gender sensitivity progmans
3. To organise Skill development initiatives
4. To conduct Short term course on Share Market and Forensic Accounting
5. To enhance the placement related activities
6. To organizeworkshop on Python programming and Data analysis software.