



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	THE POONA GUJARATI KELVANI MANDAL'S HARIBHAI. V. DESAI COLLEGE OF COMMERCE, ARTS & SCIENCE
Name of the head of the Institution	Dr. Ganesh D. Raut
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02024450373
Mobile no.	8459772018
Registered Email	principal.hvdc@gmail.com
Alternate Email	gdrauthistory@gmail.com
Address	596, Budhwar Peth, Pune-411002, Maharashtra
City/Town	Pune
State/UT	Maharashtra

Pincode	411002																								
2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	Self financed and grant-in-aid																								
Name of the IQAC co-ordinator/Director	Dr. Sagar S Jagtap																								
Phone no/Alternate Phone no.	02024450373																								
Mobile no.	9637742328																								
Registered Email	iqac.hvdc@gmail.com																								
Alternate Email	ssjagtap83@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	https://www.hvdesaicollege.org/aqar																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	https://1b4aaf33-bc88-42ef-8dea-3734dff-d348a.filesusr.com/ugd/fc13c2_f03df5168-d4e4bb0bef99ab985d69006.pdf																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>A</td> <td>3.13</td> <td>2012</td> <td>15-Sep-2012</td> <td>14-Sep-2017</td> </tr> <tr> <td>3</td> <td>B+</td> <td>2.75</td> <td>2018</td> <td>26-Sep-2018</td> <td>25-Sep-2023</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	A	3.13	2012	15-Sep-2012	14-Sep-2017	3	B+	2.75	2018	26-Sep-2018	25-Sep-2023
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
2	A	3.13	2012	15-Sep-2012	14-Sep-2017																				
3	B+	2.75	2018	26-Sep-2018	25-Sep-2023																				
6. Date of Establishment of IQAC			01-Jan-2004																						
7. Internal Quality Assurance System																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Gender Audit	04-May-2020 1	477
Two Days Workshop on Intellectual Property Rights	22-Jan-2020 2	494
Teacher Exchange Program at VP College, Baramati	21-Jan-2020 1	9
One week course on Soft Skill Development	25-Nov-2019 6	70
State Level Seminar on AQAR	11-Oct-2019 1	125
Vriddhi ERP Software training for College Staff	26-Aug-2019 1	55

L::asset('/', 'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status)}}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

State level seminar on AQAR

IPR activity

Gender audit

Teacher exchange program

Soft Skill Development Program.

[View Uploaded File](#)**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
January 2020: Teacher exchange program.	Program was conducted in collaboration with Vidya Pratishthan College, Baramati on 21st January, 2020.
January 2020: IPR awareness activity.	Activity was conducted on 22nd and 23rd January, 2020.
AQAR submission of 2018 - 19.	Submitted
July 2019: State level seminar on AQAR guidelines.	Seminar was successfully conducted on 17/07/2019
June 2019: Committees formation	Better administration and participative management.
June 2019: Preparation of academic calendar.	Calendar was prepared and activities were conducted as per the calendar.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

College Development Committee (CDC)

14-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2020
Date of Submission	31-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Yes, Management Information System is used in the college to store student data such as personal information, fees, exam records and library details. Performance of student is also recorded in software system by the college. Continuous Internal Assessment, test marks are stored in MIS and students performance is also analysed. It also helps to track faculty data such as attendance and performance. But more importantly, MIS reduces the workload on teachers by providing quick access to data on any student or a group of students which can be drilled down, filtered and arranged accordingly within few clicks. It also helps to view fee category wise student data, admission status for all class, caste category wise statistical report, admission fee summary report, library status details etc. Apart from this, it provides exact status of admitted and vacant seats of any classes available in college.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution has an effective mechanism for well-planned curriculum and documentation. It implements the process of completion of curriculum within the stipulated time to attain the programme outcomes effectively. To execute the curriculum completion in time, the college prepares an academic calendar at the beginning of each academic session. The proposed academic calendar is prepared according to the notices and circulars received from the affiliating university. Accordingly, an effective time table is prepared. The college declares the dates of the college examinations well in advance and the examinations dates received from the university are notified immediately so that students get ample time to prepare for examinations and the teachers complete the curriculum in time. The list of holidays as per university and state circulars is put on the notice boards for the planning of the academic sessions. Departmental meetings are conducted by all the departments and faculty meetings are conducted on regular basis with Principal to supervise the teaching-learning process. Based on the teaching assignments allotted as per

the syllabus distribution, teachers prepare their "teaching plans" in line with the number of lectures allotted for each topic in the university syllabus. Along with the traditional chalk and talk method, different innovative teaching methodologies, creative pedagogies, new initiatives for demonstration of topics are used. Activities to be organised and conducted for effective completion of the curriculum are discussed in the departmental meetings. The departmental timetable is prepared and its proper execution is monitored by the Head of the Department. The workload is distributed to the staff-members. The care is taken to complete the curriculum in a stipulated time. The head of the department takes review of the departmental activities from time to time. The departments analyze the results at the end of the examinations to gauge the learning outcomes of the students. The remedial coaching helps the needy students to do better in their examinations. The conceptual clarity of students helps them to do better in examinations. Bridge courses are designed to meet the gap between the expectations of the course and academic standing of the students. Every teacher enjoys the freedom to follow any innovative idea of teaching they wish. If needed, teachers also take extra lectures to complete the syllabus. Class tests/surprise test and student seminars are held after completion of a section of the syllabus and periodic review of performance of students is undertaken. Field tours are organized by various departments to ensure effective implementation of the prescribed curriculum Post-graduate students are specially trained to handle assignments, open-house seminars and dissertation to prepare them for academic research in future. A structured feedback is collected at the end of academic year from students on various parameters in form of online student satisfaction survey to further improve in this entire teaching learning process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Autonomous Course of Digital Marketing	Nil	01/07/2019	90	Both Employability and Entrepreneurship	The program aims at developing an Overall understanding of digital marketing /online marketing platforms, mainly web analytics, social media tools, marketing through search engines, search engine optimization, mobile marketing, email marketing etc.

Certificate Course on constitutional literacy	Nil	16/12/2019	8	Employability	To generate the awareness among the students in respect of the constitution of India
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English	15/06/2019
BA	Geography	15/06/2019
BA	History	15/06/2019
BA	Marathi	15/06/2019
BA	Political Science	15/06/2019
BA	Sociology	15/06/2019
BBA	Business Administration	15/06/2019
BBA	Computer Application	15/06/2019
BCom	Commerce	15/06/2019
BSc	Botany	15/06/2019
BSc	Chemistry	15/06/2019
BSc	Computer Science	15/06/2019
BSc	Mathematics	15/06/2019
BSc	Microbiology	15/06/2019
BSc	Physics	15/06/2019
BSc	Statistics	15/06/2019
BSc	Zoology	15/06/2019
BCA	Science	15/06/2019
MCom	Commerce	01/07/2019
MSc	Analytical Chemistry	01/07/2019
MSc	Computer Science	01/07/2019
MSc	Environmental Science	01/07/2019
MSc	Microbiology	01/07/2019
MSc	Physics	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	123	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Employability skill enhancement program	01/07/2019	532
Short Term Course on Soft skill Development	25/11/2019	30
Short term course on personality development	02/12/2019	201
ModiLipi Prarambhik Prshikshan Varga	16/12/2019	61
Short Term Course For F.Y./S.Y. B.Sc. Students On Scientific Skill Development	23/12/2019	143
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Computer science	56
BSc	Microbiology	30
BSc	Microbiology	6
BSc	Statistics	6
MSc	Physics	1
MSc	Physics	1
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
College collects feedback from students, parents and alumni. Feedback from students is analysed on different parameters such as syllabus, teaching methodology, availability, and organizing different activities for students, counselling etc. However, feedback from parents is analysed on admission

process, discipline, curriculum, examination system, college environment, administration and other necessary facilities for students. Feedback from Alumni is evaluated on different aspects such as curricular, co-curricular activities for overall development of students, introducing new courses and various facilities provided by college to students. The feedback analysis from Alumni also considered the role of alumni to strengthen the institute academically and financially. Analysed feedback is discussed among department members and is conveyed to the Principal during department meeting with the Principal. Student Feedback is conveyed to the teachers by the Principal to improve their performance. Syllabus related feedback is reviewed and informed to the University authorities by teachers during syllabus revision meetings, workshops and so on. Feedback on college infrastructure and facilities is reviewed by the Infrastructure Committee of the college and necessary steps are taken for the same. Alumni Feedback: is utilised to enhance their collaboration and cooperation in various activities of the college. Parents Feedback: is used by the departments to understand needs of the students and improve their results

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Computer Science	60	80	60
MSc	Analytical Chemistry	24	47	24
MCom	Commerce	60	70	27
BSc	Computer Science	176	175	175
BSc	Science	240	212	151
BCom	Commerce	528	1098	508
BCA	Science	88	86	86
BBA	Computer Application	88	84	84
BBA	Business Administration	88	87	87
BA	BA	264	250	247

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2909	362	67	19	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
86	59	5	6	0	20

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In Mentor Mentee System Mentors play the role of guide, advisor and counsellor to the mentee. They support the mentee in skill development and enhancing abilities of mentee through observation and assessment. The College has a mentor mentee system. The system operates faculty wise. The mentoring system is created at the entry level by the college itself. All students (mentees) are assigned a mentor (faculty including the college Principal and Vice Principal). The mentor gives some simple tips to be effective in the classroom. The mentor verifies the academic status of the student and guides him from time to time. Various activities like brainstorming sessions, extempore on innumerable themes, career guidance, project guidance, debate, presentations, case studies based on syllabus, Industrial visits, treks and so on are organized by the mentors. The focus is to render knowledge through innovative methods, to simplify the learning process and explore the hidden talents of students. At times mentors also talk to the parents to inform the progress of the student. Mentor – mentee sheets are created. These sheets include allotted mentees with their phone numbers and e-mail ids. The mentor maintains the record of the mentee. Mentors also maintain feedback of sessions and different activities which helps to reconstruct the activity and conduct it in a new way. It helps to improve student's self-confidence, communication and listening skills.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2909	67	1 : 43

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
91	85	6	41	37

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Ganesh D. Raut	Associate Professor	Best Nodal Officer (Election Commission of India)

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end
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				examination
BCom	NA	Semester and Final Year Annual	01/06/2020	30/07/2020
BSc	NA	Semester	01/06/2020	30/07/2020
BA	NA	Semester and Final Year Annual	01/06/2020	30/07/2021
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation is carried out for all classes by all faculties for which University norms are strictly adhered. The schedules of internal assessments are communicated to students and faculty in the beginning of the semester through college academic calendar which is prepared based on the university academic calendar. The college has reformed the continuous internal evaluation system from faculty centric to student centric. Examination section conducts examinations smoothly. The Exam cell framed guidelines for conducting the CIE in line with calendar of the Affiliated University and the Institution.

As per the guidelines, the reforms initiated for Continuous Internal Examinations by examination section are as follows: 1. Scheduling of Internal Examination 2. Seating arrangements, 3. Hall invigilators listed for every examination, 4. Preparing the question paper for the internal examination in the prescribed manner, 5. Scrutiny of the prepared question paper is carried out by HoD/ Subject expert to ensure quality of the question paper 6. Monitoring the attendance of the students for the Examination, 7. Internal Assessment has to be carried out within the stipulated time. 8. After completion of the internal examination, the faculty evaluate the answer script and marks are displayed on the notice board, 9. Result review meetings are conducted with result analysis and the remedial actions for further improvements are arrived after discussion with faculty, HoD and Principal. 10. The performance of the students in Internal Assessment is used for Faculties to identify slow and advanced learners in their respective subjects. Slow Learners are encouraged to improve their performance in future by counselling and conducting remedial course for them.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The examinations are conducted by the college on behalf of Savitribai Phule Pune University. In view of this, the college prepares academic calendar every year and is displayed on the notice board and on the website throughout the year. The academic calendar focuses on: 1. Term beginning and term end dates given by Savitribai Phule Pune University (SPPU). 2. Internal examination dates and events dates finalized by the meeting of the faculty heads, Examination CEO and the Principal. 3. The previous year Academic Calendar, Suggestions from the stakeholders and University declared holidays are considered by the committee.

4. The Academic calendar is discussed in departmental meetings and various suggestions received from the stakeholders are incorporated and the academic calendar is finalized. The finalized academic calendar is kept on the notice board and website throughout the year. 5. A copy of the academic calendar is kept in every department and the working is adhered as per the guidelines for conduct of examination and related matters. All curricular, co-curricular and extra-curricular activities are planned by the various faculties as per academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

https://1b4aaf33-bc88-42ef-8dea-3734dfffd348a.filesusr.com/ugd/0564ba_a1d9efac97ab409aa17c36dc6076d6b8.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BA	Nil	140	136	97.14
NA	BCom	Nil	372	336	90.32
NA	BSc	Nil	123	110	89.43
NA	BSc	Computer Science	87	78	89.65
NA	BBA	Nil	58	58	100
NA	BBA	Computer applications	55	55	100
NA	BCA	Science	18	18	100
NA	MSc	Chemistry	22	22	100
NA	MSc	Physics	22	22	100
NA	MSc	Microbiology	23	23	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.hvdesaicollege.org/sss>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	BCUD-SPPU	2	1
Minor Projects	730	BCUD-SPPU	2.75	1.38
Minor Projects	730	UGC	0.6	0.3
Minor Projects	730	BCUD-SPPU	2	1

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two Days Workshop on "Intellectual Property Rights (IPR)"	Department of Physics in association IQAC	22/01/2020
One Day Workshop on Current Trends and Technologies in Software Industry with Live Use case	BCA Science	27/07/2019
Expert lecture on "Career opportunities in Research and Technology"	Department of Physics	03/08/2019
Hands on workshop on python	Computer science	10/08/2019
Emerging Career Opportunities	Commerce Department in association with Placement Cell	24/08/2019
Expert lecture series on Renewable energy sources and Career Opportunities	Department of Physics	26/09/2019
Photo-voltaic Devices for Solar Cell	Head Business Development, PV Energy Experts	01/10/2019
Cloud Computing	BCA(Science)	14/12/2019
Emerging Career Opportunities	BCA(Science)	18/01/2020
Workshop on "Campus to Corpora"	Political Science	04/02/2020
State Level Conference on "Current Status of River Water in Pune with reference to Pollution Management and Restoration"	Environmental Science	03/02/2020
Workshop on ISO Standards and Environmental Auditing	Environmental Science	27/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Intercollegiate Poster competition	Ashwin Nair and Shruti Bajare	Poona College, Pune	20/01/2020	Students
Effects of Magnetic Field on Atomic Spectra	Shrishti Vijay Gurav	Indian Physics Association	11/01/2020	Students
3rd runner up award in Intercollegiate	Students of Desai College	Deshmukh Mahila College, Nasik	25/01/2020	Students

Mock Parliament Competition				
Best Opposition Party Award at Intercollegiate Mock Parliament	Students of Desai College	Haribhai V. Desai, College in Association with, SPPU, Pune.	11/02/2020	Students
To design and develop a sustainable nuclear battery	Sukhada Suryakant Pande	SPPU, AVISHKAR-2019	20/01/2020	Students
Kirloskar Green College Clean College Competition 2019-20	Haribhai V. Desai College	Kirloskr Vasundhara	01/01/2020	Institution
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	3	Nil
International	Commerce	5	5.0
International	Political Science	2	7.04
International	English	1	5.5
International	Chemistry	1	2.2
International	Physics	6	5.24
International	Microbiology	3	0.94
National	Commerce	6	3.5
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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Botany	1
Zoology	1
Microbiology	14
Chemistry	5
Commerce-Books and Chapters	4
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Vyapak Itihas ani Sampadakiya manadandache Udhaharn	Dr. Ganesh Raut	Maharashtra Sahitya PtriKa	2019	Nil	Haribhai V. Desai College, India	Nil
Lekhanatil Krantikarya	Dr. Ganesh Raut	Maharashtra Sahitya PtriKa	2020	Nil	Haribhai V. Desai College, India	Nil
Pragati Madhun Vyakta Jhalela Arthvichar	Dr. Ganesh Raut	Maharashtra Sahitya PtriKa	2020	Nil	Haribhai V. Desai College, India	Nil
Synthesis and characterization of Mn doped CdS nanoparticles using chemical Co-precipitation method.	M.R. Verma, M. D.Shinde, S. S.Jagtap, G. R.Pansare, K. D.Diwate	Journal of Emerging Technologies and Innovative Research (JETIR)	2019	Nil	Department of Physics, Haribhai V. Desai College, India	Nil
Study of ZnO Thin Films Prepared by Chemical Bath Deposition at Varying Temperatures	D.R. Mahamne M. D.Shinde, S.S. Jagtap, G. R.Pansare, K. D.Diwate	Journal of Emerging Technologies and Innovative Research (JETIR)	2019	Nil	Department of Physics, Haribhai V. Desai College, India	Nil
Deposition	R.S. Pokharkar,	Journal of	2019	Nil	Department	Nil

and characterization of CuO thin films by using chemical bath deposition Technique	M.D.Shinde , D.R.Shinde S.S.Jagtap , G.R.Pansare, K.D.Diwate	Emerging Technologies and Innovative Research (JETIR)			of Physics, Haribhai V. Desai College, India	
Synthesis and Characterization of Fe ₃ O ₄ Nanopowders using Co-precipitation Method	I. S. Ghalme, M.D. Shinde, S. S.Jagtap, G. R.Pansare, K. D.Diwate	Journal of Emerging Technologies and Innovative Research (JETIR)	2019	Nil	Department of Physics, Haribhai V. Desai College, India	Nil
Synthesis and Characterization of Cu doped CdS nanoparticles by using Co precipitation method	H.I. Shaikh, M. D.Shinde, S.S.Jagtap , G.R.Pansare, K.D.Diwate	Journal of Emerging Technologies and Innovative Research (JETIR)	2019	Nil	Department of Physics, Haribhai V. Desai College, India	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Uv-Vis Spectroscopic Analysis of CdS Nanoparticle Chlorophyll Interaction	A. S. Kadam, S. B. Wadghule, Pubial Deepesh and S. S. Jagtap	International Journal of Advance and Innovative Research	2019	5	0	Haribhai V. Desai College, Pune - 411002
Effect of ZnO Nanoparticles on Chlorophyll Content of Wheat Plants (Triticum Aestivum L.)	J.A.Bagawade and S.S.Jagtap	International Journal of Engineering and Advanced Technology (IJEAT) ISSN: 2249 - 8958	2020	5	0	Haribhai V. Desai College, Pune - 411002

Synthesis and physio chemical properties of doped nano oxide s-dilute magnetic Semiconductors	M.B.Khan wilkr, A.K .Nikumbh, R.A.Pawar, N.J.Karale . D.V.Nigh ot, G.S.Gugale	Journal of Material Science: Materials in electronics 30 (2019) 13217	2019	3	0	Haribhai V. Desai College, Pune - 411002
Antimicrobial and Antibiofilm Activity of Essential Oil of Cymbopogon Citratus Against Oral Microflora Associated With Dental Plaque	Ambade, Sonia, and Neelima Deshpande	European Journal of Medicinal Plants Vol 28 (4), 1-11. Article No. EJMP 51126 ISSN : 2231-0894, NLM ID: 101583475	2019	2	0	Antimicrobial and Antibiofilm Activity of Essential Oil of Cymbopogon Citratus Against Oral Microflora Associated with Dental Plaque

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	19	12	8
Presented papers	5	7	4	0
Resource persons	1	2	1	2

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Environment Awareness Rally	NSS	1	71
Swaccha Bharat Abhiyan at Shaniwarwada	NSS	1	150
Election Awareness - Voter's Day	NSS	1	88

Plantation	NSS	3	30
Cycle Rally-Fit India	College	2	100
Blood Donation	NSS	1	61
Nirmal Wari	NSS	1	70
Students participation in Swayam Siddha Leadership Development	Sharda Mahila Mahavidyalaya, Baramati	1	19
Help for flood affected people in Kolhapur and Sangli	Arts Faculty	6	100
Pune Pandharpur NSS vari	SPPU PUNE	1	1
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Participated as a group Leader for the NSS unit for St. Tukaram Maharaj Palkhi Sohala, Pune Pandharpur vari Procession organized by SPPU NSS. 26 June -13 July, 2019	On 4 and 5 august 2019 Dr. Nitin Karmalkar felicitated at Sinhgad college Lonavala and Awarded Certificate and momento	SPPU	200
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Department of Physics	C-MET	Contemporary Developments in Renewable Energy Sources and the Research Opportunities in India and abroad	1	22
Internal Compliant Cell	Nirbhaya Cell , Pune Police	Workshop on Raising Awareness about Sexual Harassment	1	140

Plant Survey (Adopted Village Rule, taluka Vellhe)	Dept. of Botany	Documentation of the Herbaceous and Woody plants present at Village Rule	2	50
Health Awareness	Rotary Club	World Heart Day	3	60
Voter Awareness Programme	Election Commission of India and Collectorate ,Pune	Voter Awareness programme	4	200
Aids Awareness	Garware College	Inter College Street Play Competition	1	10
Gender Issue	H. V. Desai College	Street Play	6	150
Swachh Bharat	H. V. Desai College	Rally and Street Play	6	75
Gender Issue	Various Organizations	Speech and one act play	2	8
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange Program at Baramati Dist. Pune	Teaching staff	Self Funding	01
Guest lecture on "Recent Technologies in Wildlife monitoring and conservation" on World Wildlife week	Mr. Dnyanesh S Rathod	Vasantdada Sugar Institute, Pune	01
Raja Kelkar Museum	Dr. Ganesh Raut	Self funding	03
Modilipi Course	Dr. Ganesh Raut	Self funding	07
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

NIL	NIL	NIL	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
60.15	66.4

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Vridhhi	Fully	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4343	540754	1233	105834	5576	646588
Reference Books	8859	1943839	111	11322	8970	1955161

Journals	21	76247	0	0	21	76247
CD & Video	96	0	0	0	96	0
Others (specify)	2297	422160	56	11322	2353	433482
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.Ganesh Raut	How to Prepare MPSC examination	MKCL	06/03/2020
Dr.Yashodhan Mithare	Advanced Accounting	SPPU-E-Content Development	30/03/2020
Mr. K. K. Bagdane	Botany: Plant diversity, morphology and anatomy	SPPU -E- Content Development	28/05/2020
Dr.Archana Pandit	My Heart Leaps Up -William Wordsworth A Slumber did my Spirit Seal -William Wordsworth	You Tube	28/04/2020
Dr.Rashmi Dhobale	Business Economics	SPPU-E-Content Development	30/03/2020
Mr.Manoj Vora	Business Management	SPPU-E-Content Development	30/03/2020
Dr.Shradha Prasad	Financial Accounting	SPPU-E-Content Development	30/03/2020
Ms.Monica Deshmane	Android Practical Assignment solutions uploaded on SPPU on Link: http://econtent.unipune.ac.in:80	SPPU-E-Content Development	30/03/2020
Ms.Monica Deshmane	You tube Video lecture uploaded for IOS on link https://www.youtube.com/watch?v=GE99b28mqPY	You Tube	08/04/2020
Ms.Monali Patil	Software Reliability http://econtent.unipune.ac.in:8080/xmlui/handle/123456789/53	SPPU-E-Content Development	16/04/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	294	7	294	3	7	21	37	20	0
Added	0	0	0	0	0	0	0	0	0
Total	294	7	294	3	7	21	37	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
8	5.53	8	5.53

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students. Laboratory: Record of maintenance is prepared and maintained by laboratory technicians, laboratory in charge and supervised by HODs of the concerned departments. The calibration, repairing and maintenance of sophisticated lab equipments are done by the technicians. Library: The requirement and list of books is obtained from the concerned departments and HOD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal. The library also obtains users feedback. Their continuous feedback helps in introducing new ideas regarding library enrichment. To ensure return of books, 'no dues' from the library is mandatory for students before appearing for the examinations. The maintenance of the reading room and stock verification of library books is done regularly by library staff. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out and resolved by the library committee. Sports: Maintenance of sports equipment the college sports are taken care of by the Director, Sports and Physical Education. The college provides necessary financial support for maintenance of the sports equipments. Computers: The maintenance of computers is done by external agencies as well as the system administrator as the case may be. ERP software is used for maintaining faculty and students details. The campus is Internet and WIFI Enabled. Regular Updation is done by the agency. Classrooms: The college has various committees for maintenance and upkeep of infrastructure. At the

departmental level, HODs submit their requirements to the Principal regarding classroom furniture and other equipments. Additionally, laboratory assistant maintains the stock register by physically verifying the items round the year. Concerned Head of the Department performs department wise annual stock verification. Laboratory Assistant does regular maintenance of Computer Laboratory and equipments along with Laboratory attendant and the faculty Incharge heads them. . Concerned employees do regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns. College campus maintenance is monitored through regular inspection. Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. Maintenance of the water cooler and water purifier is done on timely basis.

<https://www.hvdesaicollege.org/iqac-1>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Various	490	3797931
Financial Support from Other Sources			
a) National	Malhotra Weikfield foundation	1	15000
b) International	00	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Desai Karandak	09/01/2020	665	H.V.Desai College Pune
Workshop on Emerging Career Opportunities after graduation	14/12/2019	103	H.V.Desai College Pune
Hand's on training on Soldering of electronics circuits F.Y.B.Sc. CS students	13/12/2019	160	H.V.Desai College Pune
Quiz Competition – Political Science	26/08/2019	205	H.V.Desai College Pune
Skill Development Program-Computer Science Dept.	22/07/2019	120	H.V.Desai College Pune
Bridge Course- Computer Science	02/07/2019	160	H.V.Desai College Pune

Dept.			
Celebration of Yoga Day	21/06/2019	87	H.V.Desai College Pune
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Workshop on Competitive Examination	47	47	0	0
2020	Workshop on Competitive Examination (In collaboration with Dnyan Prabodhini, Pune)	125	125	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nit's Global, Infosys, eClerx, etc.	719	3	Infosys, Larsen and Turbo, TCS, Lupin etc.	41	8
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	11	B.Sc. Chemistry	Chemistry	SPPU, S.P College,	M.Sc. Chemistry

				A.M. College, garware College ,H.V.Desai College	
2019	54	B.Com	Commerce	H.V.Desai College SPPU- and affiliated colleges	M.Com
2019	43	B.Sc.	Computer Science	H.V. desai College, Garware College	M.Sc.(CS)
2019	5	B.A.	English	Modern College, Pune, Siddhi vinayak College Pune, SPPU Pune, C D Deshmukh College	MA.English, L.L.B
2019	16	B.Sc. Microbiology	Microbiology	Different Colleges affiliated to SPPU	M.S.C Microbiology
2019	5	B.Sc. Physics	Physics	Different Colleges affiliated to SPPU	M.Sc. Physics
2019	1	B.A.	Political Science	Azim Premji Institute, Bangaluru	MA Rural Development
2019	4	B.A.	Political Science	Department of Politics	M.A.
2019	1	B.A.	Political Science	Karve Institute, Pune	MSW
2019	4	B.A.	Political Science	Department of Politics	M.A. External
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	4
Any Other	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Week	College Level	2900
PhotoVoice Competition	College Level	12
Fisheries Skit Competition	College Level	27
Organised Rakhi Exhibition	College Level	13
Sketching competition	College Level	35
Organised rangoli, Dialogue and poetry competition in association with Janseva Foundation.	College Level	59
Conducted Various Activities Such as Rangoli, elocution , drawing, essay writing, street play, Rally etc. in association with Systematic Voters education Electoral participation programs (SVEEP)	College level	150
Desai Karandak	Intercollegiate competition	665
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	First Prize	International	1	Nil	1862	Nitin Pawale
2019	Second Prize	National	1	Nil	3104	Apurva Shinde
2019	Third Prize	National	Nil	6	623, 804, 645, 676, 1106, 5951	Darshana Gire, Nayan Bhise, Anisha Jadahv, Shrutika Masal, Pradnya Pudale, Somita Lanke
2019	Second	National	Nil	1	04816	

prize

Pratiksha
Dudhade

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is no such student council in our college. But our students represent various committees which are formed in our college to conduct various activities. Students are nominated to each extension activities such as N.S.S., Cultural, Sports, Seminars and Conferences. Student's representation helps to get their views, opinions and suggestions. The Earn and Learn Scheme of the College is actively run for the students. They work in various departments, Office, Library and Laboratories of the college. They carry out various jobs like watering the plants in botanical garden, maintaining records in the library, maintaining the record of breakage and equipment list of the laboratories, data entry work in the office etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institution practices Decentralization and Participative Management. The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. Right from the Members of the Management Committee to the staff and students, all the stakeholders have a role to play in building of the college. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college. The institute promotes a culture of participative management by involving the staff and students in various activities. Institution focuses on decentralization by intending equal opportunity to participate in the functioning of the Institution. Practice of decentralization and participative management is evident in every sphere as each stakeholder performs respective role in planning and implementing activities for the overall development of the institution. The institution forms various academic and non-academic committees with specific assigned purposes. Regular meetings are convened amongst committee members, Principal, Faculties and the Student Representatives through which matters of strategic importance are discussed with equal opportunities to share and express their positive comments and constructive suggestions. The HODs are given full responsibility to discuss and

solve the matters at the departmental level with the respective faculty members in consultation with the Principal. They maintain departmental records and plan activities for the effective implementation of the same to enhance the teaching - learning process. Along with this, Management Committee takes care of infrastructure facilities which fulfil the quality and the required needs of the higher education bodies to reach the set goals or benchmarks of the Institution. College Governing Council takes care of financial management and the implementation of facilities for the institution to upgrade the standard of amenities which supports effectively the teaching learning and research aspects. It guides and articulates the available resources and provides freehand to the head of the Institution to carry out the activities in order to reach the expected maximum standard in turn to motivate the teaching and non teaching faculty to work according to the goal set. Mentor Mentee committee is available in college taking care of student's academic journey in the institution. The Principal, Heads of the departments, teaching and non teaching faculty along with student representatives together concentrate on fostering the progress of institution by sharing the responsibilities and participate in the growth of institution and to act according to the aims and objectives of the Institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As an affiliated college to the university, the curriculum developed by the Savitribai Phule Pune University is required to be followed. College takes endeavour to motivate teachers to participate in curriculum development initiatives taken by the university. Accordingly many of the faculty members from college, in the capacity of either member of board of studies (SPPU) or member of syllabus framing committee (SPPU), contribute extensively to the curriculum development. College also encourages teachers to participate in the curriculum development workshops. In this regard, faculty members of college have also participated in various workshops on curriculum development organized by other colleges and shared their valuable inputs. .
Teaching and Learning	The college conducts various activities to enhance the quality of teaching-learning process. The college sets its academic calendar relating to curricular, co-curricular and extracurricular activities for each academic year. Students are continuously assessed through internal exams, group discussions, power point presentations, case studies, etc. on

regular basis. Regular guest lectures by expert faculties are organized. Seminars, Poster Presentations, tutorials, assignments etc. are also taken in order to achieve the above objectives. Students are motivated and inspired to participate in various inter-collegiate events, elocution competitions, group discussion, and poster competitions, essay writing competition, Mock Parliament competition, quiz competition, Educational Visits, best from waste and project work etc. Students Feedback is used as one of the important means for further improvements in Teaching-Learning Process.

Examination and Evaluation

- For continuous evaluation of learners, Savitribai Phule Pune University has adopted Choice Based Credit System. College Examination committee is implementing the same It plans, schedules and conducts various examinations, organizes the assessment and revaluation of answer books and declares the results within stipulated time. Secrecy, Security and Sanctity in the examinations and evaluation system is adopted and followed.

Research and Development

Research and Development- The College has a PhD Research Centres affiliated to Savitribai Phule Pune University. A coordinator is appointed for the Research Centre by the college for smooth functioning of research activities. Centre is taking keen interest in guiding research scholars in the varied subjects having practical utility for the enhancement of research studies. Research Committee constituted by the college is monitoring the activities of the Research Centre. The Research Committee would suggest to the higher authorities to make necessary budgetary provisions. The college also has Academic Research Coordinator who actively contributes in research activities. The college proactively motivates faculty and students to write research articles and get published in the reputed national and international journals recognized by UGC.

Library, ICT and Physical Infrastructure / Instrumentation

College has a Centralized Library catering the services to the students and teachers of all departments. A library committee is constituted for effective functioning and monitoring of

library activities. Important newspaper clippings is regularly displayed for the benefits of readers'-journals are regularly subscribed. The college has made automation of all administrative and library services. Well-equipped Computer Laboratories and Language Laboratory is available. College has constituted an Infrastructure Committee. This committee takes endeavor to monitor, strengthen the existing infrastructure. Requisitions are invited from various departments and the same are discussed collectively. Also most of the departments have developed their own departmental libraries which are proving to be an added advantage to the students.

Human Resource Management

For enhancement and improvement of the effectiveness and efficiency of the college systems and processes, planning for allotment of work to the teaching staff is done. The college has appointed qualified and competent staff. Newly recruited staff is sent for training through orientation courses organized by UGC HRDC. Performance of faculty are assessed and evaluated by Performance Based Appraisal System. Encouragement and deputation of faculty and staff to attend and participate in various professional development programmes such as Refresher Course, FDP etc.. Monetary and non- monetary rewards and recognition are given to staff such as promotion according to UGC guidelines and salary increments are given time to time.

Industry Interaction / Collaboration

To link the academics with industrial sector the students are given exposure to the various industries through industrial visits, career guidance, campus interviews etc. Entrepreneurship Cell of the college invites entrepreneurs, industrialist, and professionals to interact with learners thereby facilitating learning. Placement Cell of the college invite frequently various industries for placement of students.

Admission of Students

Admission takes place by inviting online/offline applications. After receiving applications, as per directives of Government of Maharashtra and Savitribai Phule University, the

merit lists are prepared on the basis of merit at the previous qualifying examination. Also reservation policy given by the Government of Maharashtra is followed. A prospectus is prepared by the college and it is distributed. The merit lists are displayed on the college website and Notice Board .Admission Committee counsels the students regarding the various courses.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	E-governance is implemented in college. The College has a Management Information System. College website is systematically updated with all the information required for admission, scheduling time table, exam dates and the like
Administration	All administrative activities are computerized. Attendance of staff members is governed by biometric machines. Important Notification is forwarded through emails. The college is having Vriddhi software and it provides services like Admission Eligibility, Exam. Form and Hall ticket generation.
Finance and Accounts	Academic and Administrative budget is prepared and submitted online. The accounts of the institution are maintained through the Tally software. The Administrative Office maintains the Books of Accounts properly which helps in auditing procedure. The college conducts regular audit of annual books of accounts.
Student Admission and Support	The college extends helping counter for the students and provides them several services as such Admission form Filling, Examination form filling as well as Scholarship Form filling at one place only. Institutional Website contains all information relating to the courses. The Admission Policy followed is as per the directives given by Savitribai Phule Pune University.
Examination	The College has the separate Examination department with equipped ICT tools necessary for examination purpose. As per the requirement of Examination department all the necessary equipment's are provided by the college such as Strong Room, Separate Desktop, and Internet Facility

for online procedure of Paper Downloading, Photocopying Machines etc. Online Examination Facilities available include: Online ATKT Form Filing, Online Results etc.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. Neeta Bokil	Registration Charges for Workshop, Baramati	Nil	3400
2019	Mr. R. G. Pakhare	Workshop on Physical Education, Nagar	Nil	1500
2019	Mr. Pranay Abhang	Workshop on Maintenance and Operation of Laboratory Equipment, Baramati	Nil	4797

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Vridhhi ERP Software Training for College Staff	Vridhhi ERP Software Training for College Staff	26/08/2019	26/08/2019	41	14

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
E-Content	1	25/09/2019	01/10/2019	7

Development Techniques				
Refresher Course: Advancement in Library of Information Science	1	04/11/2019	17/11/2019	14
Short Term Course-Challenges in Higher Education	1	17/12/2019	23/12/2019	7
Refresher Course in ICT/MOOCs	2	17/02/2020	01/03/2020	14
FDP on Tools for Online Teaching-Learning Process	1	20/04/2020	17/05/2020	28
Two weeks Online FDP in Managing online Classes and Co-Creating MOOCs:1	1	20/04/2020	06/05/2020	17
Online FDP on ICT Tools for Effective Teaching Learning	1	27/04/2020	02/05/2020	6
FDP on PHP and MySQL	1	01/05/2020	05/05/2020	5
Online FDP on Python 3.4.3	3	01/05/2020	08/05/2020	8
Training on Python 3.4.3	1	01/05/2020	05/05/2020	5

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	41	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
00	00	Student Welfare Fund is available in form of Earn and Learn Scheme.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

H.V. Desai College of Arts, Science and Commerce, Pune - 411002 is conducting regular Internal as well as External (statutory) Audit. Internal Audit is conducted by C.A. Kishor Patel once in three months for every financial year. External (Statutory) Audit is conducted by C.A. Harshad Gandhi twice every financial year. After clearing all the queries raised by the Internal as well as External Auditor if it is, then it is resolved and the same report is once again submitted to the Auditors. The same audited report is given to the Government of Maharashtra for further action before 31st July of every year which is a time limit given by the Government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Savitribai Phule Pune University , Pune	284958	Earn And Learn Scheme
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6.4.3 – Total corpus fund generated

8416

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	00	Yes	IQAC
Administrative	Yes	JOINT DIRECTOR	Yes	PGK. Mandal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

IPR activity for 750 participants (students and teachers) were undertaken.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Ek diwasiy karyshala - Samajik	30/07/2019	30/07/2019	30/07/2019	65

Shastrana
madhil
aadhunik
Sankalpana
aani sandhi

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization (College level) for Arts and Commerce	05/02/2020	05/02/2020	80	60
Gender Sensitization (College level)	20/02/2020	20/02/2020	60	40

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Campus Greening and Vertical Gardening Under Green College Initiative. 2. Opening Program and Collaborative work under "Kirloskar Vasundhara Ecorangers" in collaboration with Kirloskar Vasundhara Group. 3. International Tiger Day celebrated. 4. Field Visit to Tamhini Wildlife Sanctuary and Sacred Grove. 5. "e-waste Management" by Dr. Ramadoss Marimuthu and Dr. Jalindar, Scientists, C-MET Pune, 21/09/2019 6. Received 2nd Rank in Green College and Clean College Competition organised by Kirloskar Vasundhara. 7. For restoration of Ramnadi, participated in Ramnadi Yuva Sansad Competition and received 1st Prize. 8. Organised 2 days state level conference on River water in Pune with reference to pollution, management and restoration. 9. Percentage of power requirement of the College met by the renewable energy sources. 10. Biodiversity Survey at adapted village by NSS

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	Yes	2
Ramp/Rails	Yes	2
Braille Software/facilities	No	0
Rest Rooms	Yes	2
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	12/12/2019	12	Heritage walk	Awareness of Historical Places.	46
2019	1	1	02/09/2019	10	Police Mitra during Ganesh Festival	To control over Crowding	66
2019	1	1	17/02/2019	1	Street play on drug addiction, Andhra school and Rule school	Awareness of Drug Addiction	150
2019	1	1	10/08/2019	4	Collection of Goods for flood affected people at Kolhapur and Satara	Flood relief	100
2019	1	1	02/10/2019	1	River bed cleaning	Cleaning of natural water resources	52
2019	1	1	26/06/2019	1	Nirmal wari	Cleanliness Awareness during the Pandharpur wari	70

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nil	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Vari Charan Seva foot massage for the devotees going from Alandi to Pandharpur	26/06/2019	26/06/2019	25
Birth Centenary Ceremony of Late Mr. V. S. Joshi jointly organized by our H. V. Desai College and Swatantryaveer Savarkar Rashtriya Smarak, Mumbai	08/08/2019	08/08/2019	80
AtharvaShirsha pathan at kasba Ganpati	11/09/2019	11/09/2019	50
Celebration of International Human Rights Day	10/12/2019	10/12/2019	85
Poster competition and Essay competition on Gandhiji's life and values.	01/01/2020	20/01/2020	30
Workshop on mind power and meditation and attitude building	06/01/2020	08/01/2020	50
Expert lecture on Nisarg Upchhar (Naturopathy)	14/01/2020	14/01/2020	25
Awareness session on "Mahatma Gandhi Swachha Bharat Abiyaan"	16/01/2020	16/01/2020	75
Value enrichment lecture on - Kumbh Mela- a mosel	10/02/2020	10/02/2020	80
Film show on -Gandhiji's Principles	10/02/2020	10/02/2020	90
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Green College Clean College
2. Students and Staff using Bicycles
3. Plastic free Campus
4. Solar panel 20kw
5. Green Landscaping with plants(Bottle garden)
6. Rain water Harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The college celebrates days of national and international importance. The objective of this activity is to create awareness about the contribution of eminent personalities in nation building and to inspire students to follow the principles of these personalities. An effort is made to involve and encourage maximum number of students to participate in these activities. Context and Practice: Activity -Birth and Death anniversaries of eminent personalities. Context: In the era of social networking sites and deviation of students from history and culture, it is essential to inculcate these values to mold them into morally responsible citizens. Practice: This practice has been instrumental in personality development of students. Students get life lessons from various events and challenges in the life of eminent personalities. Evidence of Success: 1. Better discipline on campus. 2. Increase in attendance for such programmes. 3. Improvement in academic results. 4. No on-campus reported cases of eve teasing and ragging Problems encountered: Activities such as Tree Plantation Drive, Blood Donation Camp, cleanliness drive and awareness programs through National Service Scheme. Participation in Pune-Pandharpur Dindi and foot massage to Varkaris, Visit to Geographically important sites for observing weathering process on rocks, Imparting Life Skills by Conducting Training sessions for students, Creation of e-herbaria, Cleaning natural fresh water resources, Mock-Parliament, Industrial Visit by Science Faculty, Organizing Trade Fair, Plant of the Week Activity, Maintenance of Terrace Garden, Organization of Workshop on Anaemia awareness among girl students, Organization of fermented food festival, Immunology Rangoli competition, Heritage Walk to various historical places in and around Pune, Visit and donation in form of goods to Special child school, Exhibition of Projects developed by students has been carried out continuously.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://1b4aaf33-bc88-42ef-8dea-3734dfffd348a.filesusr.com/ugd/fc13c2_c77ad667cedd440998ecbd31c70769f1.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is Linguistic Minority Co-educational Institution catering to the needs of both rural and urban students. The College is centrally located in Pune city and has dedicated and supportive management as well as faculty. The college admits students from backward classes, first generation learners and across all the strata of the society, providing them with an opportunity to grow. The college has well equipped laboratories, central lab, well stocked central library and departmental libraries along with all sorts of information communication equipment. This help students and teachers play their respective roles in an effective manner. The college organizes several social awareness programmes including natural water resources cleaning, Social awareness through NSS regular activities and winter camp to inculcate the value of labour of dignity. The college takes care of overall personality development of students through soft skill development programs. The college organises several State/National/International level seminars, workshops and conferences for staff and students to enable them to be a rational global citizens.

Provide the weblink of the institution

https://1b4aaf33-bc88-42ef-8dea-3734dfffd348a.filesusr.com/ugd/fc13c2_b7d5bda8671543a396ec4c49061b4ffe.pdf

8.Future Plans of Actions for Next Academic Year

? To introduce certificate course/s across various faculties. ? To organize faculty development program for in-house staff. ? To focus program outcomes, program specific outcomes and course outcomes. ? Evaluation on Teaching and Learning with the assistance of students Feedback. ? Learning Management System to be developed. ? E-content to be developed by all faculties. ? Evaluation and Reformation of Examination System. ? Promotion of Research Culture among faculty and students. ? Publication of Research Online Journal/News Letter of the College. ? Initiative for National International MOUs/Linkages. ? Organization of National/International Seminar/Conference. ? Publication of Research Papers in reputed journals will be encouraged. ? E. Learning Resources to be increased. ? Improvement and Extension of Library facility with special attention of e-information resources. ? Extension of Departmental Library. ? Organization of Seminars/Workshops for entrepreneurship Development among the students. ? An activity on IPR to be organized. ? Enhancing Placement Cell-Planning and Development Strategies for resource generation. ? Organizing Skill Development Program. ? Strengthening Commerce Laboratory. ? Registering Alumni Association. ? To establish Audio Visual Lab. ? Strengthening Research facilities of central lab. ? Introduction of Online Lecture system.