

Ref: Intern- SIL/HR/2023-2024/6

Date: 25/09/23

Mr. Abhineeshkumar Mishra

Subject: Offer Letter

Dear Abhineeshkumar,

This has reference to the discussion you had with us.

We are pleased to offer you the position of “**Intern Trainee -Accounts**” in our organization at Pune – HO in Accounts Department as per terms and conditions discussed with you. HQ will be allotted to you after the successful completion of training.

Appointment letter containing detailed terms and conditions will be given upon your joining the organization.

You need to submit the following documents on or before joining:

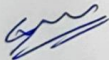
1. Four Passport Size photograph
2. School Leaving Certificate/Passport copy/driving license copy (For proof of birthday)
3. Ration Card / Voters Identity Card / Passport Copy (For residential address proof)
4. Photocopies of Degree/Diploma Certificates
5. Permanent A/c No. (PAN)
6. Aadhar Card No.

Kindly return the duplicate copy of this letter, as a token of your acceptance.

We welcome you to SAHYADRI group and wish you a long and fruitful association with the organization.

Yours faithfully,

for Sahyadri Industries Limited,



HEAD-HUMAN RESOURCE

I hereby accept the offer and will join the services from _____

Mr. _____

Sign & Date _____

