



The Poona Gujarati Kelavani Mandal's
Haribhai. V. Desai College
(Arts, Science, and Commerce)
596, Behind Shanivar Wada, BudhwarPeth, Pune, Maharashtra
411002.



Date: 01.11.2023

Department of Microbiology

NOTICE

All students of M.Sc. I Microbiology are hereby informed that, there is practical session on "Use of search engines for referencing and Use of reference management tools" by Mrs. Amruta Chavan on 2nd November 2023. Attendance is compulsory for all M.Sc. I Microbiology Students.

Details of the program:

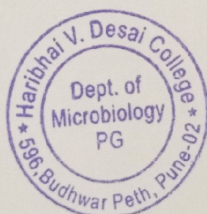
Day & Date: Tuesday, 2nd November 2023

Time: 12.00 pm – 01.30 pm

Venue: Microbiology Lab, 3rd Floor

Thanking you.

Yours sincerely,



Ms. Sudha M. Adya
Coordinator (PG)
Dept. of Microbiology

Dr. Rajashree Patwardhan
HOD & Vice-Principal

Dr. Rajendra G. Gurao
Principal



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Activity Report

Activity Conducted By: Dr. Suchitra P. Patil

Activity Topic: "Use of search engines for referencing and use of reference management tools" by Mrs. Amruta Chavan

Date: 2nd November 2023

Event Name: Lecture on Use of search engines for referencing and use of reference management tools by Mrs. Amruta Chavan

Event Date: 02-11-2023

Event Time: 12.00 noon - 01.30 pm

Coordinator Name: Dr. Suchitra P. Patil

Department Name: Microbiology

For whom: M.Sc. Microbiology I students

Platform: Departmental Level

Brief note about the event-

Department of Microbiology, Haribhai V. Desai Arts, Science and Commerce College, Pune had organized a lecture on "Use of search engines for referencing and use of reference management tools by Mrs. Amruta Chavan " for M.Sc. I Microbiology students on 2nd November 2023. The lecture was given by Mrs. Amruta Chavan, P.G. Co-ordinator, Department of Environmental Science, HVD, Pune.

Total 23 students have present for lecture. Ms. Sudha Adya, PG Coordinator felicitated the guest. Student Ms. Tejal Mene introduce the guest. Mrs. Amruta Chavan explained about importance of search engines and reference management tools. They are indispensable for



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conducting efficient, ethical, and high-quality research, empowering users to excel in their academic and professional pursuits.

She highlighted following points:

- Using search engines effectively helps researchers identify trustworthy and relevant resources amidst this abundance.
- Reference management tools provide an essential solution to the complexity of managing multiple sources, ensuring that academic outputs are both thorough and precise.
- Search engines and reference management tools are indispensable for academic work, making the process of finding, organizing, and citing sources efficient and accurate.
- By mastering these tools and techniques, researchers can enhance the quality and credibility of their work.

Event was successfully conducted by enthusiastic participation by all the M.Sc. I Microbiology students. This lecture helped our students to understand importance of search engines for referencing and use of reference management tools in academics and research. She also gave demonstration with examples so each student got benefitted and can do the same individually.

Number of participants : 23

Dr. Suchitra Patil
Acvitiy Co-ordinator



Ms. Sudha Adya
PG Coordinator
Dept of Microbiology

Dr. Rajashree B. Patwardhan
HOD & Vice-Principal

Dr. Rajendra Gurao
Principal



H. V. DESAI COLLEGE OF ARTS, COMMERCE AND SCIENCE, PUNE- 2

Activity Report (Academic Year - 2023-24)

Basic Details:

Name of the Activity: Use of Search engines for Referencing and Use of Reference management tools by Mrs. Amruta Chavan			
Date	Faculty	Department/ Committee	Coordinator Name & Phone Number
2/11/23	Science	Microbiology (PG)	Dr. Suehitra Patil 9423264063
Time	Venue	Activity for Class /group Expected student number	Nature: Academic/ Co-curricular / Extracurricular/ Environmental / Social/ Other
12.00 Pm to 1.30 Pm	Microbiology Lab (3 rd floor)	M.Sc. I Micro Students	Academic
Support/ Assistance: Nil			

Brief Information about the Activity (Criterion No. :-):

Topic/ Subject of the activity	Use of Search engines for Referencing and Use of Reference management tools by Mrs. Amruta Chavan
Objective for conducting the activity	To understand the overall functioning and importance of Search engines
Methodology	PPT and Discussion (Demonstration with examples)
Outcome	Understanding and importance of Use of Search engines for Referencing and Smartly work was done.

Proof attached: Letters/ Student list of Participation / Certificate / Document / Photos/
Any other

1. Notice	2. Invitation Letter Thank you Letter	3. Attendance
4. Photos	5. Report	6.

IQAC Cell:

1. Activity no as per the Department Activity Schedule:
2. IQAC Cell Activity Number:

Seal and Signature IQAC Coordinator

[Signature]



[Signature]
Dr. Suehitra Patil



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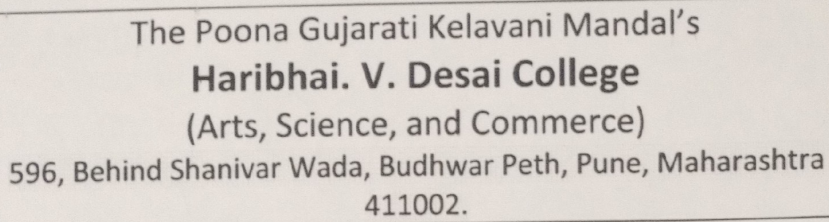


Practical Session On
"Use of search engines for referencing and Use of reference management tools"
M. Sc. I Microbiology

Resource Person: Mrs. Amruta Chavan

Date: 2.11.2023

Sr. No	Name of the Student	Signature
1.	Yogita Dattatraya Shinde	
2.	Tejal Gajanan Mene	
3.	Pankaj Dagady Chalak	
4.	Pansare Radhika Rajendra	
5.	Sakshi Ambadas Shinde	
6.	Nikita Sudam Kulkarni	
7.	Kate Shravani Anil	
8.	Janhavi Sumil Sandim	
9.	Neha Bharat Kudale	
10.	Vedant A. Jakkannwar	
11.	Shubham P. Bhandari	
12.	Harshada P. Dole	
13.	Ankush Mrunali Ravindra	
14.	Manjare Sakshi Ashok	
15.	Gaikwad Prajakta Bharat	
16.	Lonkar shraddha Sandeep	
17.	Sutar Tejasree Vishwanath	
18.	Tanuja Shankar Khandagale	
19.	Neha Santosh Jadhav	
20.	Sayali Dinkar Sattar	
21.	Ankita Atul Anbhule	
22.	Shreya Vijay Jambhal	



Practical Session On

“Use of search engines for referencing and Use of reference management tools”

M. Sc. I Microbiology

Resource Person: Mrs. Amruta Chavan

Date: 2.11.2023

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The Poona Gujarati Kelavani Mandal's

HARIBHAI V. DESAI COLLEGE

of Arts, Science & Commerce

Affiliated to Savitribai Phule Pune University
(Linguistic Minority Institution)

ID No.: PU / PN / ASC / 057 / (1984)

NAAC Grade B+ (2.75 CGPA) ■ AISHE CODE : C-41829

Principal:

Dr. Rajendra G. Gurao

M.Sc., Ph.D.

Email: principal@hvdesaicollege.edu.in

To,

Mrs. Amruta Chavan
PG Co-ordinator,
Dept. of Environmental Science,
Haribhai V. Desai College,
Pune

Date: 01.11.2023

Subject: Invitation as a Resource person for "Use of search engines for referencing and use of reference management tools"

Dear Madam,

We take immense pleasure in inviting you as a resource person for "Use of search engines for referencing and use of reference management tools" for M.Sc. I & II Microbiology students. We believe your experience will be beneficial to our students. We will be obliged for your valuable inputs and guidance.

Details of the program:

Date: 2nd November 2023

Time: 12.00 pm – 1.30 pm

Venue: Microbiology Lab (3rd Floor)

Thanking you,

Ms. Sudha M. Adya
Coordinator (PG)
Dept. of Microbiology

Dr. R. B. Patwardhan
Head Dept. of Microbiology
Vice- Principal

Dr. Rajendra Gurao
Principal

Telephone: (Prin.) (O) : 020-246 3914, (O) 2445 0373, 2445 5423 **Mobile:** 96991 97848

Address: Desai Brother's Vidya Bhavan, 596, Budhwar Peth, Pune - 411 002 | **Website:** www.hvdesaicollege.org



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Principal:

Dr. Rajendra G. Gurao

M.Sc., Ph.D.

Email: principal@hvdesaicollege.edu.in

Date: 02.11.2023

To,
Mrs. Amruta Chavan
PG Co-ordinator,
Dept. of Environmental Science,
Haribhai V. Desai College,
Pune

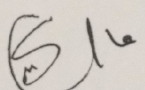
Subject: "Use of search engines for referencing and use of reference management tools"

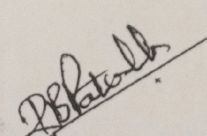
Dear Madam,

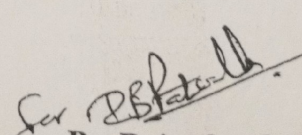
We are thankful to you for giving all the information regarding Use of search engines for referencing and use of reference management tools and its functioning to M.Sc. I & II Microbiology students on 2nd November 2023. We are indeed grateful for your valuable inputs and guidance.

We look forward for continued association with us.

Thanking you,


Ms. Sudha M. Adya
Coordinator (PG)
Dept. of Microbiology


Dr. R. B. Patwardhan
Head Dept. of Microbiology
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Mrs. Amruta Chavan discussing with students about functioning of reference tool



Demonstration of reference management tool, Mendeley with students by Mrs. Amruta Chavan