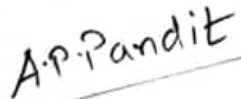


Poona Gujarati Kelwani Mandal's
Haribhai V. Desai College, Pune
Department of English

Notice

Department of English is organizing a 'Certificate course in English Grammar for Competitive Examination Aspirants' from 10th March 2022 - 10th April 2022. Course will be of 30 hours. Interested students should register their names for the same. Google form for registration will be provided soon. Students should pay fees Rs. 500/- in department of English. Their admission will be confirmed after the payment. Attendance is compulsory for all the lectures. Certificate will be issued after successful completion of the course as well qualifying the exam conducted at the end of the course and submission of feedback form. Students across all the faculties will earn 3 non CGPA credits through this course.



Dr. Archana Pandit
Co-ordinator



Dr. Mahavir Sankla
HoD, English



Dr. Ganesh Raut
Principal

Poona Gujarati Kelwani Mandal's
Haribhai V. Desai College, Pune-02
Department of English

**A Certificate Course in English Grammar for Competitive
Examination Aspirants**

Introduction:

Grammar is the structural foundation of our ability to express ourselves clearly and concisely. Grammar is not just about avoiding mistakes but also about creation of apt content in assigned time. Knowledge of grammar is fundamental for effective communication (oral and written). In addition to this grammar is the key for success in competitive examination. Although the methods of studying grammar have changed dramatically in recent times, the reasons for studying grammar have remained essentially the same. This course aims to equip students and aspirants of Competitive Examination with grammatical skills to enable them to construct grammatically correct creative content which will enhance their opportunities to clear competitive exams and provide them various employment opportunities.

Objectives:

- To build an elementary understanding of form, meaning of the English language in students and make them efficient to understand how to use grammar in various discourses.
- To make students comfortable with grammar rules of English language and enhance their interest in the same.
- The specific course will help students to comprehend, recognize, identify and construct various types of sentences.
- To enhance students' ability to construct grammatically correct sentences which will help them to solve grammar exercises in competitive examination ultimately leading to their success in clearance of exam.
- To earn 3 non CGPA credits for students of all the faculties.

SCHEDULE:

Course will be conducted for 30 online / offline lectures excluding exam and feedback.

Sr. No.	Date	Name Of the Topic	No. of sessions	Faculty
1.		Parts of speech	2	Ms. Sudarshana Mahadik
2.		Subject-verb Agreement	1	Dr. Archana Pandit
3.		Tenses	4	Ms. Sudarshana Mahadik
4.		Active and Passive voice	4	Mr. Siddarth Kale
5.		Modals	1	Dr. Archana Pandit

6.		Reported Speech	4	Mr. Siddarth Kale
7.		Punctuation	1	Mr. Prashant Ingole
8.		Types of sentences	4	Mr. Prashant Ingole
9.		Question tag	1	Dr. Mahavir Sankla
10.		Articles	2	Mr. Siddarth Kale
11.		Degrees of comparison	2	Dr. Mahavir Sankla
12.		Revision with solving competitive exam papers	3	Department of English
13.		Valedictory, exam & Feedback	1	Department of English

Target Participants:

The course will be open for all the students across the faculties. The batches will be created of 40 students. To cater specific needs of an individual student, a ratio of mentor and mentee will be observed. To exercise once personal rights and institutional timetable, time and venue may change time to time. Considering the need and urge to learn the English language and grammar in present scenario, students from all faculties can join the course. Students pursuing their degree course from aided and non-aided sections can enrol in this course. This course specifically caters to the needs of competitive examination aspirants so this course is open for them.

Budget:

Sr. No.	Particulars	Credit	Debit
1.	Fees (500/- per student)	20000	-
2.	Remuneration to faculties (excluding Dr. Mahavir Sankla and Dr. Archana Pandit)	-	12000
3.	Printing	-	2000
4.	Miscellaneous	-	2000
5.	To Management	-	4000
6.	Total	20000	20000



Dr. Archana Pandit

(Co-ordinator)



Dr. Sankla Mahavir R.

(HoD, Department of English)

Department of English

A Certificate Course In English Grammar For Competitive Examination Aspirants

March (2021-22)

SCHEDULE:

Sr.No	Time	Date	Name Of the Topic	No. of sessions	Faculty
1.	8.30am-9.30am	10/3/22	Parts of speech	1	Ms. Sudarshana Mahadik
2.	8.30am-9.30am	11/3/22	Parts of speech	1	Ms. Sudarshana Mahadik
3.	8.30am-9.30am	12/3/22	Subject-verb Agreement	1	Dr. Archana Pandit
4.	8.30am-9.30am	14/3/22	Tenses	1	Ms. Sudarshana Mahadik
5.	8.30am-9.30am	15/3/22	Tenses	1	Ms. Sudarshana Mahadik

6.	8.30am- 9.30am	16/3/22	Tenses	1	Ms. Sudarshana Mahadik
7.	8.30am- 9.30am	17/3/22	Tenses	1	Ms. Sudarshana Mahadik
8.	8.30am- 9.30am	18/3/22	Active and Passive voice	1	Mr. Siddarth Kale
9.	8.30am- 9.30am	19/3/22	Active and Passive voice	1	Mr. Siddarth Kale
10.	8.30am- 9.30am	21/3/22	Active and Passive voice	1	Mr. Siddarth Kale
11.	8.30am- 9.30am	22/3/22	Active and Passive voice	1	Mr. Siddarth Kale
12.	8.30am- 9.30am	23/3/22	Modals	1	Dr. Archana Pandit
13.	8.30am- 9.30am	24/3/22	Reported Speech	1	Mr. Siddarth Kale
14.	8.30am- 9.30am	25/3/22	Reported Speech	1	Mr. Siddarth Kale

15.	8.30am- 9.30am	26/3/22	Reported Speech	1	Mr. Siddarth Kale
16.	8.30am- 9.30am	28/3/22	Reported Speech	1	Mr. Siddarth Kale
17.	8.30am- 9.30am	29/3/22	Punctuation	1	Mr. Ganesh Pawar
18.	8.30am- 9.30am	30/3/22	Types of sentences	1	Mr. Ganesh Pawar
19.	8.30am- 9.30am	31/3/22	Types of sentences	1	Mr. Ganesh Pawar
20.	8.30am- 9.30am	1/ 4 /22	Types of sentences	1	Mr. Ganesh Pawar
21.	8.30am- 9.30am	2/4/22	Types of sentences	1	Mr. Ganesh Pawar
22.	8.30am- 9.30am	4/4/22	Question tag	1	Dr. Mahavir Sankla
23.	8.30am- 9.30am	5/4/22	Articles	1	Mr. Siddarth Kale

24.	8.30am- 9.30am	6/4/22	Articles	1	Mr. Siddarth Kale
25.	8.30am- 9.30am	7/4/22	Degrees of comparison	1	Dr. Mahavir Sankla
26.	8.30am- 9.30am	8/4/22	Practice session on Degrees of comparison	1	Mr. Ganesh Pawar
27.			Revision with solving competitive exam papers	3	Department of English
28.			Valedictory, exam & Feedback	1	Department of English

This is tentative schedule to be followed. Change in date and time is subject to change for the sake of convenience.

A.P. Pawar

Gufa

Dr. Archana Pandit

(Coordinator)

Dr. Mahavir Sankla

(Head, Dept. of English)

**PGK MANDAL'S
HARIBHAI V. DESAI COLLEGE, PUNE
DEPARTMENT OF ENGLISH**

**“A CERTIFICATE COURSE IN ENGLISH GRAMMAR FOR
COMPETITIVE EXAMINATION ASPIRANTS”**

RECORD OF THE GRAMMAR COURSE

BATCH-1

MARCH-APRIL (2022)

Index

Sr.No.	Content Of The Grammar Class
1.	Proposal And Syllabus
2.	Notice
3.	Students List With Phone Number And Class
4.	Notes
5.	Exam Result And Attendance
6.	Certificate And Feedback Form
7.	Fees Submission Letter
8.	Statement of Account
9.	Report

Poona Gujarati Kelwani Mandal's
Haribhai V. Desai College, Pune-02
Department of English

**A Certificate Course in English Grammar for Competitive
Examination Aspirants**

Introduction:

Grammar is the structural foundation of our ability to express ourselves clearly and concisely. Grammar is not just about avoiding mistakes but also about creation of apt content in assigned time. Knowledge of grammar is fundamental for effective communication (oral and written). In addition to this grammar is the key for success in competitive examination. Although the methods of studying grammar have changed dramatically in recent times, the reasons for studying grammar have remained essentially the same. This course aims to equip students and aspirants of Competitive Examination with grammatical skills to enable them to construct grammatically correct creative content which will enhance their opportunities to clear competitive exams and provide them various employment opportunities.

Objectives:

- To build an elementary understanding of form, meaning of the English language in students and make them efficient to understand how to use grammar in various discourses.
- To make students comfortable with grammar rules of English language and enhance their interest in the same.

- The specific course will help students to comprehend, recognize, identify and construct various types of sentences.
- To enhance students' ability to construct grammatically correct sentences which will help them to solve grammar exercises in competitive examination ultimately leading to their success in clearance of exam.
- To earn 3 non CGPA credits for students of all the faculties.

Duration: 30 online / offline lectures excluding exam and feedback.

SCHEDULE:

Sr.No.	Date	Name Of the Topic	No. of sessions	Faculty
1.		Parts of speech	2	Ms. Sudarshana Mahadik
2.		Subject-verb Agreement	1	Dr. Archana Pandit
3.		Tenses	4	Ms. Sudarshana Mahadik
4.		Active and Passive voice	4	Mr. Siddarth Kale
5.		Modals	1	Dr. Archana Pandit
6.		Reported Speech	4	Mr. Siddarth Kale
7.		Punctuation	1	Mr. Prashant Ingole
8.		Types of sentences	4	Mr. Prashant Ingole
9.		Question tag	1	Dr. Mahavir Sankla
10.		Articles	2	Mr. Siddarth Kale
11.		Degrees of comparison	2	Dr. Mahavir Sankla
12.		Revision with solving competitive exam papers	3	Department of English
13.		Valedictory, exam & Feedback	1	Department of English


Target Participants:


The course will be open for all the students across the faculties. The batches will be created of 40 students. To cater specific needs of an individual student, a ratio of mentor and mentee will be observed. To exercise once personal rights and institutional timetable, time and venue may change time to time. Considering the need and urge to learn the English language and grammar in present scenario, students from all faculties can join the course. Students pursuing their degree course from aided and non-aided sections can enrol in this course. This course specifically caters to the needs of competitive examination aspirants so this course is open for them.

Budget:

Sr. No.	Particulars	Credit	Debit
1.	Fees (500/- per student)	20000	-
2.	Remuneration to faculties (excluding Dr. Mahavir Sankla and Dr. Archana Pandit)	-	12000
3.	Printing	-	2000
4.	Miscellaneous	-	2000
5.	To Management	-	4000
6.	Total	20000	20000


Dr. Archana Pandit
Co-ordinator


Dr. Mahavir Sankla
HoD (English)


Dr. Ganesh Raut
Principal

Syllabus Of The Course:

Sr. No.	Name Of the Topic	No. of sessions	Faculty
1.	Parts of speech	2	Ms. Sudarshana Mahadik
2.	Subject-verb Agreement	1	Dr. Archana Pandit
3.	Tenses	4	Ms. Sudarshana Mahadik
4.	Active and Passive voice	4	Mr. Siddarth Kale
5.	Modals	1	Dr. Archana Pandit
6.	Reported Speech	4	Mr. Siddarth Kale
7.	Punctuation	1	Mr. Prashant Ingole
8.	Types of sentences	4	Mr. Prashant Ingole
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10.	Articles	2	Mr. Siddarth Kale
11.	Degrees of comparison	2	Dr. Mahavir Sankla
12.	Revision with solving competitive exam papers	3	Department of English
13.	Valedictory, exam & Feedback	1	Department of English

Name of the student	Class (For ex. FYBA /F Division	Mobile Number
DISHA HEMAL PAREK	TYBA A	9922993669
YASHRAJ BORKAR	TYBA B	7771874764
Siddhi Tendulakar	TYBA A	7262079900
Mudita Suresh Rokade	T. Y. B. A. A	9130326276
Chandani shashikant j	SYBA A	2547
Dabhade Pooja Dhavaj	FYBA A	9529960187
Samruddhi Sanjeev G	TYBA B	9325804475
Marmit manohar pawar	SY BA A	8805094016
Manasi Manik More	SYBA A	8669212515
Shraddha somnath kun	SYBA A	7756824184
Prajakta Sonawane	TYBA A	8668561660
Prerana mahendra bob	SYBA A	8055616128
Ashutosh Baban Padw	SYBA A	9370516656
Sneha Ram Madchetti	T.Y.B.A A	9823539656
Netra Uttam sathe	FYBA A	9168796377
Somnath Shankar Kan	TYBA B	7385858484
Chaitanya Chaugank	TyBA A	7030706571
Kamble Nikita Sanjay	SyBA A	7038568844
Laxmi bharat Oswal	SYBA A	7058419849
Sahil Ravindra Dhande	TYBA B	8830904788
Payal Digambar somo	SYBA A	8975811716
Adette Vakharia	SYBA A	8766853589
batul hakimuddin indor	tyba A	9145535262
Kothari pratik Ajitlal	SYBA A	9067216952
Akansha Santosh kum	T. Y. B. A A	7776916965
Nishad Sopan Gade	SYBA A	8080390697
Atish Dinesh Mate	SYBA B	8308013698
Dhwani Pitroda	SYBA A	9607728877
Advait Suresh Iyer	TYBA B	9518789703
Jadhav Prashant Tarac	TYBA A	7498986164
Vaishnavi Ramdas Kac	TYBA B	7030671419
Pratik salve	FYBA A	7038681358
kadam Gajanan Madhu	SYBA a	7057498537
Pooja Balaji Vanshete	FYBA A	8805735022
Samarth Parane	SYBA A	8055541777
Khushbu Hira Singh	TY.B.A A	7820887992
Vaibhavi Ganesh Adep	TYBA A	8308864390
Mankar sakshi chandra	FYBA A	7522933121
Rajput Anjanadevi Um	FYBA A	9112255472
Shivraj Jintendra Ubale	TYBA B	9322367676

Link for the notes:

<https://drive.google.com/file/d/1r9FIXIJ4z0RZS92NrLYMNI3txYY-L7Q0/view?usp=sharing>

[illegible]

Feedback Form:

FULL NAME (Begin with Surname as it will print on Certificate)	CLASS	ROLL NUMBER	MOBILE NUMBER	Topic & content	Relevance of the topic	Overall organization of	Management of the Se	Presentation by the Speakers	
Rokade Mudita Suresh	TYBA	2779	9130326276	EXCELLENT	Good	Good	Good	Good	
Mate Atish Dinesh	SYBA	2580	8308013698	EXCELLENT	Good	Excellent	Excellent	Excellent	
Gaikwad Samruddhi Sanjeev	TYBA-B	6123	9325804475	Good	Good	Good	Good	Good	
Shivraj Jitendra Ubale	TYBA B	6182	9322367676	EXCELLENT	Excellent	Excellent	Excellent	Excellent	
Parane Samarth Shetappa	SYBA	2592	8055541777	EXCELLENT	Excellent	Excellent	Excellent	Excellent	
Nikita Sanjay Kamble	Sy BA	2557	7038568844	Good	Good	Good	Good	Excellent	
Dhwani Hemant Pitroda	A	2600	9607728877	Good	Fair	Excellent	Good	Excellent	
Iyer Advait Suresh	TYBA	6128	9518789703	EXCELLENT	Excellent	Excellent	Excellent	Excellent	
Adep Vaibhavi Ganesh	TYBA	2701	8308864390	EXCELLENT	Excellent	Excellent	Excellent	Excellent	
Singh Khushbu Hira	TYBA	2794	7820887992	Good	Good	Excellent	Good	Good	
DABHADE POOJA DHAVAJI	FYBA -A	2326	9529960187	EXCELLENT	Excellent	Excellent	Excellent	Excellent	
Pooja Balaji Vanshete	SYBA	2627	8805735022	Good	Good	Good	Good	Excellent	
Batul hakimuddin indorewala	TYBA A	2728	9145535262	EXCELLENT	Excellent	Excellent	Excellent	Excellent	
Vakharia Adette Dippak	S.Y.B.A	2625	8766853589	Good	Good	Fair	Good	Excellent	
Chauganekar Chaitanya Pradeep	TyBA	2713	7030706571	EXCELLENT	Excellent	Excellent	Excellent	Excellent	
Akansha Santosh kumar Mondal	T. Y. B. A	2759	7776916965	EXCELLENT	Good	Excellent	Excellent	Excellent	
Kothari Pratik Ajitlal	SYBA	2565	9067216952	EXCELLENT	Excellent	Excellent	Excellent	Excellent	
Payal Digambar somose	SYBA	2616	8975811716	Good	Excellent	Good	Good	Excellent	
Kadu Vaishnavi Ramdas	TYBA	6135	7030671419	EXCELLENT	Excellent	Excellent	Excellent	Excellent	
Dhande Sahil Ravindra	TYBA	6117	8830904788	EXCELLENT	Good	Excellent	Good	Good	
Marmit Manohar Pawar	S.Y.B.A	2598	8805094016	EXCELLENT	Excellent	Excellent	Excellent	Excellent	
Chabukswar Pradnya Rajendra	Fyba	2317	9834387530	EXCELLENT	Good	Good	Good	Good	
Sathe Netra Uttam.	FYBA	2413	9168796377	EXCELLENT	Excellent	Excellent	Excellent	Excellent	
PAREKH DISHA HEMAL	T Y B A DIV A	2767	9922993669	EXCELLENT	Excellent	Good	Excellent	Good	
BORKAR YASHRAJ DEVENDRA	T Y B A DIV B	6110	6261237317	EXCELLENT	Good	Good	Good	Excellent	
Nishad Gade	SYBA	2526	8080390697	EXCELLENT	Excellent	Excellent	Excellent	Excellent	
Kumbhar shraddha somnath	Syba	2566	7756824184	Good	Good	Excellent	Good	Good	
Chandani Jadiye	SYBA	2547	8275404039	EXCELLENT	Excellent	Excellent	Excellent	Excellent	
Prajakta Sonawane	TYBA	2795	8668561660	EXCELLENT	Good	Excellent	Excellent	Excellent	
Oswal Iaxmi Bharat	SYBA	2587	7058419849	EXCELLENT	Excellent	Excellent	Excellent	Excellent	
SONAWANE ABOLI MANISH	SYBA	2618	8407992846	Good	Good	Excellent	Good	Excellent	
Tendulkar Siddhi Abhijit	TYBA	2796	7262079900	EXCELLENT	Excellent	Excellent	Excellent	Excellent	
Kajal Ramchandra Gupta	A	2540	9529198345	Good	Excellent	Excellent	Good	Good	
Kanaskar Somnath Shankar	T.Y.B.A	6138	7385858484	EXCELLENT	Excellent	Excellent	Good	Excellent	
Bobade prerana mahendra	TYBA	2710	8055616128	EXCELLENT	Excellent	Excellent	Excellent	Excellent	
Jadhav Prashant Tarachand	TYBA	2733	7498986164	Good	Good	Excellent	Good	Fair	
More Manasi Manik	SYBA	2583	8669212515	EXCELLENT	Good	Excellent	Good	Excellent	
Salve pratik Suresh	Fy ba	2411	7038681358	Good	Good	Excellent	Good	Good	
Madchetti Sneha Ram	T.Y.B.A	2751	9823539656	Good	Good	Excellent	Excellent	Excellent	

To
The Principal,
Haribhai V. Desai College,
Pune -02.
Subject: Credit of fees Rs.20, 000/-

Respected Sir,

Department of English is conducting 'A certificate Course in English Grammar' from 10th March to 10th April 2022. This is first batch of forty students. 500/- rupees fees are collected by every student. Therefore, I am submitting herewith Rs.20, 000/-(in cash). Enclosing here with students' list enrolled for the course, please generate fee receipts for the same. Kindly grant the permission to the expenditure incurred for the course.

Thanking you in anticipation.

G. S. / 10/3/22

Dr. Mahavir Sankla

Head, Dept. of English

Received Rs. 20,000/-
Bhaskar
10-3-22



Mandal's

HARIBHAI. V. DESAI COLLEGE OF ARTS, SCIENCE & COMMERCE, PUNE.

Short-Term Course Assessment Methodology.

1.	COURSE INFORMATION	
	Name of the Course:	'Certificate course in English Grammar for Competitive Examination Aspirants'
	Duration of the course:	30 Hours
	Dates of Conduct of course (from – to)	10 th March 2022- 10 th April 2022
	Name of Department:	Department of English
	Course Coordinator	Dr. A. P. Pandit
2.	OBJECTIVES OF COURSE: (2 TO 3)	<ul style="list-style-type: none">• To make students comfortable with grammar rules of English language and enhance their interest in the same.• The specific course will help students to comprehend, recognize, identify and construct various types of sentences.• To earn 3 non CGPA credits for students of all the faculties.
3.	OBJECTIVES OF EVALUATION:	<ul style="list-style-type: none">• To assess the overall effectiveness of the course.• To assess the skill/ values/ knowledge component understood by the students.• To evaluate the relevance of the course understood by the student.
4.	ASSESSMENT METHODOLOGY	
	Initial assessment method	Regular Assessment in the Class
	Date of final Assessment of the course:	10 th April, 2022
	Total Time for examination	50 Minutes
	Total marks:	30
	Total number of questions with weightage	Objective: 30 Questions Subjective: Nil Practical/ hands-on: Nil
	Passing marks	12
	Rating scale (for grades)	NA
	Date of declaration of result:	10 th April 2022

Dr Archana Pandit
Vice Principal
Innovative Practices

Dr. Mahavir Sankla
HoD
Dept. of English

Poona Gujarati Kelwani Mandal's

Haribhai V. Desai College, Pune

Department of English

Activity Report

Department of English

This report provides brief summary of the grammar course entitled "A Certificate Course in English Grammar for Competitive Examination Aspirants" by the department of English. The course was run from 10th March to 31st April. There were 40 students who have enrolled for the course. It was 30 hours course including exam. The motive of the class was to prepare students for competitive exam. To make students comfortable with grammar rules of English language and enhance their interest in the same. All students participated in the course very enthusiastically and completed it successfully. The course was conducted both in online and offline mode so that it will be available for all the students easily. There were four faculties including our head department of English Dr. Mahavir Sankla. He has been very supportive throughout the course. We provided them printed notes so that it will be easy for the students to understand the entire syllabus easily. At the end of the course we have conducted exam to check their comprehension. At last we have concluded the course by giving certificates to all the students.



Dr. Mahavir Sankla

Head, Department of English



The Poona Gujarati Kelwani Mandal's
HARIBHAI V. DESAI COLLEGE, PUNE

(Arts, Science & Commerce)

Department of English

CERTIFICATE

This is to certify that Mr./Ms. Pooja D. Dabhade
has successfully completed a thirty hours academic program (Online / Offline mode) entitled
"A Certificate Course in English Grammar for Competitive Examination Aspirants" conducted by
Department of English. April 2022

Dr. Sankla Mahavir
Head
(Dept. of English)

Dr. Pandit Archana
Vice-Principal
(Innovative Practices)

Dr. Raut Ganesh
Principal

Poona Gujarati Kelwani Mandal's
Haribhai V. Desai College, Pune
Department of English

Notice

Department of English is organizing second batch of 'A Certificate course in English Grammar for Competitive Examination Aspirants' from 1st May 2022 – 2nd June 2022. Course will be of 30 hours. Interested students should register their names for the same. Google form for registration will be provided to interested students. Students should pay fees Rs. 500/- in the department of English. Their admission will be confirmed after the payment. Attendance is compulsory for all the lectures. Certificate will be issued after successful completion of the course as well qualifying the exam conducted at the end of the course and submission of feedback form. Students across all the faculties will earn 3 non CGPA credits through this course.

Gupta
Dr. Santosh Ch. Gupta
(Head, Dept. of English)

Department of English
Time Table English Grammar Class
(Batch-2)
May 2022

Schedule:

Sr.No.	Time	Date	Name Of the Topic	No. of sessions	Faculty
1.	8.30am- 9.30am	2/5/22	Parts of speech	1	Ms. Sudarshana Mahadik
2.	8.30am- 9.30am	4/5/22	Parts of speech	1	Ms. Sudarshana Mahadik
3.	8.30am- 9.30am	5/5/22	Subject-verb Agreement	1	Dr. Archana Pandit
4.	8.30am- 9.30am	6/5/22	Tenses	1	Ms. Sudarshana Mahadik
5.	8.30am- 9.30am	7/5/22	Tenses	1	Ms. Sudarshana Mahadik

6.	8.30am- 9.30am	9/5/22	Tenses	1	Ms. Sudarshana Mahadik
7.	8.30am- 9.30am	10/5/22	Tenses	1	Ms. Sudarshana Mahadik
8.	8.30am- 9.30am	11/5/22	Active and Passive voice	1	Mr. Siddarth Kale
9.	8.30am- 9.30am	12/5/22	Active and Passive voice	1	Mr. Siddarth Kale
10.	8.30am- 9.30am	13/5/22	Active and Passive voice	1	Mr. Siddarth Kale
11.	8.30am- 9.30am	14/5/22	Active and Passive voice	1	Mr. Siddarth Kale
12.	8.30am- 9.30am	17/5/22	Modals	1	Dr. Archana Pandit
13.	8.30am- 9.30am	18/5/22	Reported Speech	1	Mr. Siddarth Kale
14.	8.30am- 9.30am	19/5/22	Reported Speech	1	Mr. Siddarth Kale
15.	8.30am-	20/5/22	Reported Speech	1	Mr. Siddarth Kale

	9.30am				
16.	8.30am- 9.30am	21/5/22	Reported Speech	1	Mr. Siddarth Kale
17.	8.30am- 9.30am	23/5/22	Punctuation	1	Mr. Ganesh Pawar
18.	8.30am- 9.30am	24/5/22	Types of sentences	1	Mr. Ganesh Pawar
19.	8.30am- 9.30am	25/5/22	Types of sentences	1	Mr. Ganesh Pawar
20.	8.30am- 9.30am	26/5/22	Types of sentences	1	Mr. Ganesh Pawar
21.	8.30am- 9.30am	27/5/22	Types of sentences	1	Mr. Ganesh Pawar
22.	8.30am- 9.30am	28/5/22	Question tag	1	Mr. Ganesh Pawar
23.	8.30am- 9.30am	30/5/22	Articles	1	Mr. Siddarth Kale
24.	8.30am- 9.30am	31/5/22	Articles	1	Mr. Siddarth Kale

25.	8.30am- 9.30am	1/6/22	Degrees of comparison	1	Dr. Mahavir Sankla
26.	8.30am- 9.30am	2/6/22	Practice session on Degrees of comparison	1	Dr. Mahavir Sankla
27.			Revision with solving competitive exam papers	3	Department of English
28.			Valedictory, exam & Feedback	1	Department of English

This is tentative schedule to be followed. Change in date and time is subject to change for the sake of convenience.

Poona Gujarati Kelwani Mandal's
Haribhai V. Desai College, Pune-02
Department of English

**A Certificate Course in English Grammar for Competitive
Examination Aspirants**

Introduction:

Grammar is the structural foundation of our ability to express ourselves clearly and concisely. Grammar is not just about avoiding mistakes but also about creation of apt content in assigned time. Knowledge of grammar is fundamental for effective communication (oral and written). In addition to this grammar is the key for success in competitive examination. Although the methods of studying grammar have changed dramatically in recent times, the reasons for studying grammar have remained essentially the same. This course aims to equip students and aspirants of Competitive Examination with grammatical skills to enable them to construct grammatically correct creative content which will enhance their opportunities to clear competitive exams and provide them various employment opportunities.

Objectives:

- To build an elementary understanding of form, meaning of the English language in students and make them efficient to understand how to use grammar in various discourses.
- To make students comfortable with grammar rules of English language and enhance their interest in the same.
- The specific course will help students to comprehend, recognize, identify and construct various types of sentences.
- To enhance students' ability to construct grammatically correct sentences which will help them to solve grammar exercises in competitive examination ultimately leading to their success in clearance of exam.
- To earn 3 non CGPA credits for students of all the faculties.

SCHEDULE:

Course will be conducted for 30 online / offline lectures excluding exam and feedback.

Sr.No.	Date	Name Of the Topic	No. of sessions	Faculty
1.		Parts of speech	2	Ms. Sudarshana Mahadik
2.		Subject-verb Agreement	1	Dr. Archana Pandit
3.		Tenses	4	Ms. Sudarshana Mahadik
4.		Active and Passive voice	4	Mr. Siddarth Kale
5.		Modals	1	Dr. Archana Pandit

6.		Reported Speech	4	Mr. Siddarth Kale
7.		Punctuation	1	Mr. Prashant Ingole
8.		Types of sentences	4	Mr. Prashant Ingole
9.		Question tag	1	Dr. Mahavir Sankla
10.		Articles	2	Mr. Siddarth Kale
11.		Degrees of comparison	2	Dr. Mahavir Sankla
12.		Revision with solving competitive exam papers	3	Department of English
13.		Valedictory, exam & Feedback	1	Department of English

Target Participants:

The course will be open for all the students across the faculties. The batches will be created of 40 students. To cater specific needs of an individual student, a ratio of mentor and mentee will be observed. To exercise once personal rights and institutional timetable, time and venue may change time to time. Considering the need and urge to learn the English language and grammar in present scenario, students from all faculties can join the course. Students pursuing their degree course from aided and non-aided sections can enrol in this course. This course specifically caters to the needs of competitive examination aspirants so this course is open for them.

Budget:

Sr. No.	Particulars	Credit	Debit
1.	Fees (500/- per student)	20000	-
2.	Remuneration to faculties (excluding Dr. Mahavir Sankla and Dr. Archana Pandit)	-	12000
3.	Printing	-	2000
4.	Miscellaneous	-	2000
5.	To Management	-	4000
6.	Total	20000	20000



Dr. Archana Pandit

(Co-ordinator)



Dr. Sankla Mahavir R.

(HoD, Department of English)

Poona Gujarati Kelwani Mandal's
Haribhai V. Desai College, Pune-02
Department of English

**A Certificate Course in English Grammar for Competitive
Examination Aspirants (Batch-2)**

To,
The Principal
Haribhai V. Desai College, Pune-002
Dear Sir,
Subject: Statement Of Account (Batch-2)

Department of English is glad to announce that we have successfully conducted a thirty hours online cum offline certificate course entitled 'A Certificate Course in English Grammar for Competitive Examination Aspirants' from 1st May to 15 July including revision sessions and examination. There are 44 students who have enrolled for the course. Fees for the course was Rs. 500/- per student. We have collected the total amount RS.22,000/- and I am hereby submitting the same amount in the office today. We are enclosing here with remuneration sheet and statement of account.

Thanking you.



Dr. Mahavir Sankla

(Head, Dept. of English)

Received 22000/- in cash
21.7.22

A Certificate Course in English Grammar for Competitive Examination Aspirants Batch 2

Sr.No	Name of the Student	Class	Students sign
1	Anushka Bayas	FYBA	<u>Bayas</u>
2	Parth Potdar	SYBA	<u>Parth</u>
3	Vaishnavi Salve	SYBA	<u>Salve</u>
4	Shivprasad Jadhav	TYBA	<u>S</u>
5	Vishal Payghan	FYBA	<u>Vishal</u>
6	Aboli Sonawane	SYBA	<u>AS</u>
7	Vaishnavi Jadhav	TYBA	<u>VJ</u>
8	Bharti Bandebuche	TYBA	<u>Bharti</u>
9	Vaishnavi Govardhan	SYBA	<u>V.G.</u>
10	Mohit Yadav	SYBA	<u>Myadav</u>
11	Sangita Yamkar	TYBA	<u>Samkar</u>
12	Vitthal Jorkar	SYBA	<u>VJorkar</u>
13	Bharti Ubale	SYBA	<u>Buble</u>
14	Aniket Sahani	TYBA	<u>Aniket</u>
15	Dijeet Riyat	TYBA	<u>Riyat</u>
16	Arjun Kamble	SYBA	<u>AK</u>
17	Shashank Sharma	FYBCOM	<u>SS</u>
18	Akshay Tayade	TYBA	<u>A.T.</u>
19	Manish Jumde	TYBA	<u>MJ</u>
20	Sakshi Kamble	FYBA	<u>Sakshi</u>
21	Abhijeet Patil	FYBA	<u>Abhijeet</u>
22	Omkar Sukala	FYBA	<u>Omkar</u>
23	Jhanvi Nimbarte	TYBA	<u>JN</u>
24	Rutuja Alhat	TYBA	<u>Rutuja</u>
25	Rupesh Patole	SYBA	<u>R. Patole</u>
26	Vishal Gawhane	SYBA	<u>V.G.</u>
27	Vyankatesh Kamble	TYBA	<u>V.K.</u>
28	Vaishnavi pashte	SYBA	<u>Pashte</u>
29	Swapnil Pande	TYBA	<u>Swapnil</u>
30	Vikram Rakhe	TYBA	<u>V.R</u>
31	Rutuja Patil	TYBA	<u>Rutuja</u>
32	Isha Agarwal	TYBA	<u>IA</u>
33	Sanjivani Salunke	SYBA	<u>S</u>
34	Sandesh Kamble	TYBA	<u>S.K</u>
35	Siddhi Dighe	TYBA	<u>Dighe</u>
36	Amruta Telang	TYBA	<u>Amruta</u>
37	Ganesh Salunkhe	TYBA	<u>Ganesh</u>
38	Sourabh Patil	TYBA	<u>SPatil</u>
39	Vaishnavi Ujjainkar	TYBA	<u>V.U.</u>
40	Nihal Thigle	TYBA	<u>Nihal</u>
41	Shrirang Jagtap	TYBA	<u>Shrirang</u>
42	Shubham Shingre	TYBA	<u>Shubham</u>
43	Jostna Bondge	TYBA	<u>B</u>

A Certificate Course in English Grammar for Competitive Examination Aspirants Batch 2

Sr.No	Name of the Student	6/5/22	7/5/22	10/5/22	11/5/22	12/5/22	13/5/22	14/5/22	17/5/22	18/5/22	19/5/22	20/5/22
1	Anushka Bayas	Bayas	Bayas	Bayas	Bayas	A	Bayas	Bayas	Bayas	Bayas	A	Bayas
2	Parth Potdar	Parth	Parth	Parth	Parth	Parth	Parth	Parth	Parth	Parth	Parth	Parth
3	Vaishnavi Salve	Salve	Salve	Salve	Salve	Salve	Salve	Salve	Salve	Salve	Salve	A
4	Shivprasad Jadhav	S	S	S	S	S	S	S	S	A	S	S
5	Vishal Payghan	Vishal	Vishal	Vishal	A	Vishal	Vishal	Vishal	Vishal	Vishal	A	Vishal
6	Aboli Sonawane	A	A	A	A	A	A	A	A	A	A	A
7	Vaishnavi Jadhav	Vijay	A	Vijay	Vijay	Vijay	Vijay	Vijay	A	Vijay	Vijay	Vijay
8	Bharti Bandedbuche	Bharti	Bharti	Bharti	Bharti	Bharti	Bharti	A	Bharti	A	Bharti	A
9	Vaishnavi Govardhan	V.G	V.G	V.G	V.G	V.G	V.G	V.G	V.G	V.G	V.G	A
10	Mohit Yadav	Madhav	Madhav	Madhav	Madhav	A	Madhav	Madhav	Madhav	Madhav	Madhav	Madhav
11	Sangita Yamkar	Samkar	Samkar	A	Samkar	Samkar	A	Samkar	Samkar	Samkar	A	Samkar
12	Vitthal Jorkar	VJorkar	VJorkar	VJorkar	VJorkar	A	A	VJorkar	VJorkar	VJorkar	VJorkar	VJorkar
13	Bharti Ubale	Buble	Buble	A	Buble	A	Buble	Buble	A	Buble	Buble	Buble
14	Aniket Sahani	Aniket	A	Aniket	Aniket	Aniket	A	Aniket	A	Aniket	Aniket	A
15	Dijeet Riyat	Riyat	Riyat	Riyat	A	Riyat	A	Riyat	Riyat	Riyat	A	Riyat
16	Arjun Kamble	AK	A	AK	AK	AK	AK	A	AK	AK	AK	AK
17	Shashank Sharma	SS	SS	SS	SS	A	SS	SS	SS	SS	A	SS
18	Akshay Tayade	A.T	A	A.T	A.T	A.T	A	A.T	A	A.T	A.T	A
19	Manish Jumde	MJ	MJ	A	MJ	A	MJ	MJ	MJ	MJ	MJ	MJ
20	Sakshi Kamble	Skshi	Skshi	Skshi	Skshi	A	Skshi	Skshi	Skshi	Skshi	Skshi	Skshi
21	Abhijeet Patil	Apatil	Apatil	Apatil	Apatil	Apatil	Apatil	Apatil	Apatil	A	Apatil	Apatil
22	Omkar Sukala	omkar	A	omkar	omkar	omkar	A	omkar	omkar	omkar	A	omkar
23	Jhanvi Nimbarte	AST	AST	AST	AST	A	AST	AST	AST	AST	A	A
24	Rutuja Alhat	RAlhat	A	RAlhat	A	RAlhat	RAlhat	A	RAlhat	RAlhat	RAlhat	A

		6/5/22	7/5/22	10/5/22	11/5/22	12/5/22	13/5/22	14/5/22	17/5/22	18/5/22	19/5/22	20/5/22
25	Rupesh Patole	<u>R.Patole</u>	<u>R.Patole</u>	<u>R.Patole</u>	<u>R.Patole</u>	<u>R.Patole</u>	<u>R.Patole</u>	<u>R.Patole</u>	<u>R.Patole</u>	<u>R.Patole</u>	<u>R.Patole</u>	<u>R.Patole</u>
26	Vishal Gawthane	<u>V.G.</u>	<u>V.G.</u>	<u>V.G.</u>	A	<u>V.G.</u>	<u>V.G.</u>	A	<u>V.G.</u>	<u>V.G.</u>	<u>V.G.</u>	<u>V.G.</u>
27	Vyankatesh Kamble	<u>V.Y.K.</u>	<u>V.Y.K.</u>	<u>V.Y.K.</u>	<u>V.Y.K.</u>	<u>V.Y.K.</u>	<u>V.Y.K.</u>	<u>V.Y.K.</u>	<u>V.Y.K.</u>	<u>V.Y.K.</u>	A	<u>V.Y.K.</u>
28	Vaishnavi pashte	Pashte	Pashte	Pashte	Pashte	Pashte	A	Pashte	Pashte	A	Pashte	A
29	Swapnil Pande	Swapnil	Supnit	A	Subapril	A	Suprit	Supnil	Supnil	Supnil	Supnil	Subapil
30	Vikram Rakhe	V.R	V.R	V.R	V.R	V.R	V.R	V.R	V.R	A	V.R	V.R
31	Rutuja Patil	Rutu	Rutu	Rutu	Rutu	Rutu	Rutu	Rutu	A	Rutu	Rutu	Rutu
32	Isha Agarwal	ZA	ZA	ZA	ZA	ZA	ZA	ZA	ZA	ZA	ZA	ZA
33	Sanjivani Salunke	D	D	D	D	D	D	D	D	D	A	A
34	Sandesh Kamble	S.K	S.K	S.K	S.K	S.K	S.K	S.K	S.K	S.K	A	A
35	Siddhi Dighe	Dighe	Dighe	Dighe	Dighe	A	Dighe	Dighe	A	Dighe	Dighe	Dighe
36	Amruta Telang	Amrute	Amruks	A	Amrutex	Amrutux	A	Amrutax	Amruta	A	Amruta	A
37	Ganesh Salunkhe	Ganesh	Ganesh	Ganesh	Ganesh	Ggresh	A	Ganesh	Ganesh	Ganesh	Ganesh	A
38	Sourabh Patil	Batil	Batil	Batil	Batil	Batil	A	Batil	Batil	Batil	Batil	Batil
39	Vaishnavi Ujjainkar	V.U	V.V	V.U	A	A	V.U	A	V.U	V.U	V.U	A
40	Nihal Thigle	Nihal	A	Nihal	Nihal	Nihal	A	Nihal	Nihal	Nihal	Nihal	Nihal
41	Shrirang Jagtap	Jagtap	Jagtap	Jagtap	Jagtap	Jagtap	Jagtap	Jagtap	Jagtap	A	Jagtap	A
42	Shubham Shingre	Shubhan	Shubham	A	Shubham	Shubham	A	Shubham	Shubham	A	Shubham	A
43	Jostna Bondge	B	B	B	B	B	B	B	A	B	B	A

A Certificate Course in English Grammar for Competitive Examination Aspirants Batch 2

Sr.No	Name of the Student	21/5/22	24/5/22	25/5/22	26/5/22	27/5/22	28/5/22	30/5/22	31/5/22
1	Anushka Bayas	Bayas	Bayas	Bayas	A	Bayas	Bayas	Bayas	Bayas
2	Parth Potdar	Parth	A	Parth	A	Parth	Parth	Parth	Parth
3	Vaishnavi Salve	Salve	Salve	Salve	Salve	Salve	Salve	Salve	Salve
4	Shivprasad Jadhav	S	S	S	S	S	S	A	S
5	Vishal Payghan	Vishal	Vishal	A	Vishal	Vishal	Vishal	Vishal	Vishal
6	Aboli Sonawane	A	A	A	A	A	A	A	A
7	Vaishnavi Jadhav	Vijay	Vijay	Vijay	Vijay	Vijay	A	Vijay	Vijay
8	Bharti Bandebuche	Bharti	A	Bharti	Bharti	Bharti	Bharti	Bharti	Bharti
9	Vaishnavi Govardhan	V.G.	V.G.	V.G.	A	V.G.	V.G.	V.G.	V.G.
10	Mohit Yadav	Madav	Madav	Madav	Madav	A	Madav	Madav	Madav
11	Sangita Yamkar	Samkar	Samkar	A	Samkar	Samkar	Samkar	Samkar	Samkar
12	Vitthal Jorkar	VJorkar	VJorkar	A	VJorkar	VJorkar	A	VJorkar	A
13	Bharti Ubale	Buble	Buble	Buble	Buble	A	Buble	Buble	Buble
14	Aniket Sahani	Aniket	Aniket	Aniket	A	Aniket	Aniket	A	Aniket
15	Dijeet Riyat	Riyat	A	Riyat	Riyat	A	Riyat	Riyat	Riyat
16	Arjun Kamble	AK	AK	AK	AK	AK	A	AK	AK
17	Shashank Sharma	SS	SS	SS	SS	SS	A	SS	SS
18	Akshay Tayade	A.T.	A.T.	A	A.T.	A.T.	A.T.	A.T.	A
19	Manish Jumde	MS	MS	MS	MS	MS	MS	MS	MS
20	Sakshi Kamble	Skshi	Skshi	A	Skshi	A	Skshi	Skshi	Skshi
21	Abhijeet Patil	Apatil	Apatil	Apatil	Apatil	Apatil	Apatil	A	Apatil
22	Omkar Sukala	Omkar	Omkar	Omkar	A	Omkar	Omkar	Omkar	Omkar
23	Jhanvi Nimbarte	JS	A	A	JS	A	JS	JS	JS
24	Rutuja Alhat	RAlhat	A	RAlhat	RAlhat	RAlhat	RAlhat	RAlhat	A

21/5/22 24/5/22 25/5/22 26/5/22 27/5/22 28/5/22 30/5/22 31/5/22

	21/5/22	24/5/22	25/5/22	26/5/22	27/5/22	28/5/22	30/5/22	31/5/22			
25	Rupesh Patole	R. Patole	A	R. Patole	R. Patole	A	R. Patole	A			
26	Vishal Gawhane	V.G	V.G	V.G	V.G	V.G	V.G	V.G			
27	Vyankatesh Kamble	V.Y.K.	V.Y.K.	A	V.Y.K.	V.Y.K.	V.Y.K.	V.Y.K.			
28	Vaishnavi pashte	Pashte	Pashte	Pashte	Pashte	Pashte	Pashte	Pashte			
29	Swapnil Pande	Subapnil	Subapnil	Subapnil	Subapnil	Subapnil	Subapnil	Subapnil			
30	Vikram Rakhe	V.R	V.R	V.R	V.R	V.R	V.R	V.R			
31	Rutuja Patil	Rutu	Rutu	Rutu	Rutu	Rutu	A	Rutu			
32	Isha Agarwal	ZA	ZA	ZA	ZA	ZA	ZA	ZA			
33	Sanjivani Salunke	S.K	S.K	S.K	S.K	S.K	S.K	S.K			
34	Sandesh Kamble	S.K	A	A	S.K	S.K	S.K	S.K			
35	Siddhi Dighe	Dighe	Dighe	Dighe	Dighe	A	Dighe	Dighe			
36	Amruta Telang	Amruta	Amruta	A	Amruta	A	A	Amruta			
37	Ganesh Salunkhe	Ganesh	Ganesh	Ganesh	A	Ganesh	Ganesh	Ganesh			
38	Sourabh Patil	Patil	Patil	Patil	Patil	A	Patil	Patil			
39	Vaishnavi Ujjainkar	V.U	A	V.U	V.U	V.U	A	V.U			
40	Nihal Thigle	Nihal	Nihal	Nihal	Nihal	A	Nihal	Nihal			
41	Shrirang Jagtap	Jagtap	A	Jagtap	A	Jagtap	Jagtap	Jagtap			
42	Shubham Shingre	Shubham	A	Shubham	A	Shubham	A	Shubham			
43	Jostna Bondge	B	B	A	B	B	A	B			

A Certificate Course in English Grammar for Competitive Examination Aspirants Batch 2

Sr.No	Name of the Student	01/6/22	2/6/22	3/6/22	4/6/22	5/6/22	7/6/22				
1	Anushka Bayas	Bayas	Bayas	Bayas	Bayas	Bayas	Bayas				
2	Parth Potdar	Potdar	Potdar	Potdar	Potdar	Potdar	Potdar				
3	Vaishnavi Salve	Salve	Salve	Salve	Salve	Salve	Salve				
4	Shivprasad Jadhav	\$	\$	\$	\$	\$	\$				
5	Vishal Payghan	Vishal	Vishal	Vishal	Vishal	Vishal	Vishal				
6	Aboli Sonawane	(A)	(A)	(A)	(A)	(A)	(A)				
7	Vaishnavi Jadhav	Vijay	Vijay	A	Vijay	Vijay	Vijay				
8	Bharti Bandebuche	Bharti	Bharti	Bharti	Bharti	Bharti	Bharti				
9	Vaishnavi Govardhan	V.G	V.G	V.G	V.G	V.G	V.G				
10	Mohit Yadav	Madhav	Madhav	Madhav	Madhav	Madhav	Madhav				
11	Sangita Yamkar	Famkar	Famkar	A	Famkar	Famkar	Famkar				
12	Vitthal Jorkar	V.Jorkar	V.Jorkar	V.Jorkar	V.Jorkar	V.Jorkar	V.Jorkar				
13	Bharti Ubale	Buble	A	Buble	Buble	A	Buble				
14	Aniket Sahani	Aniket	Aniket	A	Aniket	Aniket	Aniket				
15	Dijeet Riyat	Riyat	Riyat	Riyat	Riyat	Riyat	Riyat				
16	Arjun Kamble	AK	AK	AK	AK	AK	A				
17	Shashank Sharma	SS	SS	SS	SS	SS	SS				
18	Akshay Tayade	A.T.	A.T.	A.T.	A.T.	A.T.	A.				
19	Manish Jumde	M	M	M	M	M	A				
20	Sakshi Kamble	Skoli	Skoli	Skoli	Skoli	A	Skoli				
21	Abhijeet Patil	Apatil	Apatil	Apatil	Apatil	A	Apatil				
22	Omkar Sukala	omkar	omkar	omkar	omkar	omkar	omkar				
23	Jhanvi Nimbarte	A	A	A	A	A	A				
24	Rutuja Alhat	(R)Alhat	(R)Alhat	(R)Alhat	(R)Alhat	A	(R)Alhat				

	1/6/22	2/6/22	3/6/22	4/6/22	6/6/22	7/6/22
25	Rupesh Patole	R. Patole	R. Patole	A	R. Patole	R. Patole
26	Vishal Gawhane	V.G	V.G	A	V.G	V.G
27	Vyankatesh Kamble	V.Y.K.	A	V.Y.K.	A	V.Y.K.
28	Vaishnavi pashte	Pashte	Pashte	A	Pashte	Pashte
29	Swapnil Pande	Swapnil	Swapnil	A	Swapnil	Swapnil
30	Vikram Rakhe	V.R	V.R	V.R	V.R	V.R
31	Rutuja Patil	Rutuja	Rutuja	A	Rutuja	Rutuja
32	Isha Agarwal	IA	IA	IA	IA	IA
33	Sanjivani Salunke	S.K	S.K	A	S.K	S.K
34	Sandesh Kamble	S.K	S.K	A	S.K	S.K
35	Siddhi Dighe	Dighe	Dighe	A	Dighe	Dighe
36	Amruta Telang	Amruta	A	Amruta	A	Amruta
37	Ganesh Salunkhe	Ganesh	Ganesh	A	Ganesh	Ganesh
38	Sourabh Patil	Patil	A	Patil	A	Patil
39	Vaishnavi Ujjainkar	V.U	V.U	A	V.U	A
40	Nihal Thigle	Nihal	A	Nihal	A	Nihal
41	Shrirang Jagtap	Jagtap	A	Jagtap	A	Jagtap
42	Shubham Shingre	Shubham	A	Shubham	A	Shubham
43	Jostna Bondge	Bondge	A	Bondge	A	Bondge

Haribhai V. Desai College, Pune

Department of English

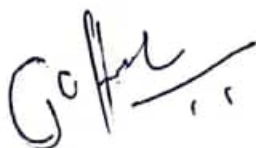
Report

English Grammar Class

(Batch-2)

22nd July, 2022

This report provides brief summary of the grammar course entitled "A Certificate Course in English Grammar for Competitive Examination Aspirants" by the department of English. The course was run from 06th May to 07th June, 2022. There were 40 students who have enrolled for the course. It was 30 hours course including exam. The motive of the class was to prepare students for competitive exam. To make students comfortable with grammar rules of English language and enhance their interest in the same. All students participated in the course very enthusiastically and completed it successfully. The course was conducted both in online and offline mode so that it will be available for all the students easily. There were four faculties including our head department of English Dr. Mahavir Sankla. He has been very supportive throughout the course. We provided them printed notes so that it will be easy for the students to understand the entire syllabus easily. At the end of the course we have conducted exam to check their comprehension. At last we have concluded the course by giving certificates to all the students.



Dr. Sankla Mahavir R.

(Head-Department of English)











The Poona Gujarati Kelwani Mandal's
HARIBHAI V. DESAI COLLEGE, PUNE
(Arts, Science & Commerce)
Department of English
CERTIFICATE

This is to certify that Mr./Ms. Akshay Vinayakrao Tayade.
has successfully completed a thirty hours academic program (Online / Offline mode) entitled
"A Certificate Course in English Grammar for Competitive Examination Aspirants" conducted by
Department of English. April 2022

Dr. Sankla Mahavir
Head
(Dept. of English)

Dr. Pandit Archana
Vice-Principal
(Innovative Practices)

Dr. Raut Ganesh
Principal



Mandal's

HARIBHAI. V. DESAI COLLEGE OF ARTS, SCIENCE & COMMERCE, PUNE.

Short-Term Course Assessment Methodology.

1.	COURSE INFORMATION	
	Name of the Course:	'Certificate course in English Grammar for Competitive Examination Aspirants' Batch-2
	Duration of the course:	30 Hours
	Dates of Conduct of course (from – to)	02 nd May 2022- 2 nd June 2022
	Name of Department:	Department of English
	Course Coordinator	Dr. A. P. Pandit
2.	OBJECTIVES OF COURSE: (2 TO 3)	<ul style="list-style-type: none">• To make students comfortable with grammar rules of English language and enhance their interest in the same.• The specific course will help students to comprehend, recognize, identify and construct various types of sentences.• To earn 3 non CGPA credits for students of all the faculties.
3.	OBJECTIVES OF EVALUATION:	<ul style="list-style-type: none">• To assess the overall effectiveness of the course.• To assess the skill/ values/ knowledge component understood by the students.• To evaluate the relevance of the course understood by the student.
4.	ASSESSMENT METHODOLOGY	
	Initial assessment method	Regular Assessment in the Classroom
	Date of final Assessment of the course:	2 nd June 2022
	Total Time for examination	50 minutes
	Total marks:	30
	Total number of questions with weightage	Objective: 30 questions/ 100% Weightage Subjective: Nil Practical/ hands-on: Nil
	Passing marks	12
	Rating scale (for grades)	NA
	Date of declaration of result:	2 nd June 2022

A.P. Pandit

Dr Archana Pandit
Vice Principal
Innovative Practices

Gufu

Dr. Mahavir Sankla
HoD
Dept. of English